



Bermuda Cricket Board Executive Director Advertisement

The Bermuda Cricket Board ("BCB") Connecting cricket from the grass roots to the world stage

The Bermuda Cricket Board (BCB) is seeking an Executive Director (ED). Reporting to the President, the successful candidate will to be responsible for the management and administration of the operations/activities of the Secretariat of the Company in accordance with the relevant legislation and established policies, regulations and procedures to ensure that the BCB achieves the aims and objectives as set out in its strategic plan. The ED also provides executive support to the President, Executive Council and the members of the Standing Committees to enable them to discharge their duties and responsibilities in an effective and efficient manner. In addition, the ED performs financial, risk assessment and compliance oversight, human resources planning, high performance management, undertakes public and media relations to promote the aims and objectives of the BCB and performs associated duties as may be determined from time to time.

Essential Duties and Responsibilities include:

- Leadership, operational planning and management
- Financial planning, risk management and compliance
- Human resources planning and high-performance management
- Public and media relations
- Other associated duties

Qualifications and Experience:

- The ED must have successfully completed a bachelor's degree in Business Administration or Sports Management or equivalent and must have experience working in national and international sports environment and its applicability to cricket would be a distinct advantage.
- A minimum of five (5) years' experience in a comparable and progressive senior management supervisory position is required for the position. The ED should have experience working in human resource management, financial management and project management and current knowledge of cricket related challenges and opportunities relating to the mission of the BCB.

Please send a cover letter and detailed resume via email to info@cricket.bm. All correspondence should be marked to the attention of the: Bermuda Cricket Board, c/o Samantha Robinson, P.O. Box HM 992, HM DX, Bermuda

Closing Date: February 15, 2019

The Bermuda Cricket Board is committed to maintaining a substance free workplace. Applicants will be subject to pre-employment substance screening prior to receiving an offer of employment.