LEGAL COUNSEL

Teekay Corporation is seeking a Legal Counsel for its Bermuda office.

Position Summary
The Legal Counsel provides legal advice and corporate secretarial support to the Teekay Group.

Major Responsibilities:

- Assist with the drafting and review of minutes for board and committee meetings of public and subsidiary entities in the Teekay Group, as directed.
- Assist with the corporate administration of 100+ Teekay Group entities.
- Assist with coordinating global document flow through Bermuda, as required.
- Provide advice to the Teekay Group on legal matters, corporate governance issues, and compliance requirements in various jurisdictions where the Teekay Group conducts business.
- Serve as a director, officer, and trustee of various Teekay Group entities.
- Liaise with Teekay Group staff to ensure timely execution of documents related to public offerings, finance transactions, and audit requirements.
- Assist in the coordination of board meetings, as necessary.

Requirements (Knowledge, Skill, and Abilities):

- Graduate from an accredited English law or Canadian law school; member of the Bermuda Bar Association; minimum 8 years' call to the Bar.
- Corporate secretarial experience, including drafting of minutes, preferably for NYSE listed entities.
- Corporate finance experience, an MBA, a professional accounting designation, knowledge of the shipping industry, and/or knowledge of Marshall Islands law would be preferred, but not required.
- Desire to learn, especially to develop an understanding of the law in new jurisdictions.
- Ability to work independently with minimal supervision.
- Comfortable dealing with complex corporate structures.
- Excellent interpersonal and communication skills.
- Highly-organized and detail-oriented.
- Able to meet tight deadlines.
- Willingness to work outside of normal Bermuda office hours, when required.
- Willingness to travel, internationally, when required.

All applications, including a cover letter an CV, should be submitted to: **BermudaCorpSec@teekay.com**
Teekay Corporation, 4th Floor, Belvedere Building, 69 Pitts Bay Road, Pembroke, HM 08.
Telephone: (441) 298-2530

Deadline for applications is February 11, 2019