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AVP, Portfolio Compliance

Arch Investment Management Ltd. (AIML), based in Bermuda, is a wholly-owned subsidiary of Arch Capital Group Ltd., a leading insurance and reinsurance company. Arch Capital has more than \$11bn of capital and investable assets of more than \$19bn. Arch Investment Management Ltd. is responsible for managing the portfolios of Arch Capital and its subsidiaries. We are looking to fill the position of:

AVP, Portfolio Compliance

The successful candidate will assume responsibility for the management support of investment compliance and operational matters related to the management of the Arch Group's investment assets. Responsibilities will include working closely with members of the group's Portfolio Managers to handle issues related to new and existing investment guidelines for both internally and externally managed portfolios; preparation of Aladdin month-end and quarterly compliance reports; providing pre-trade analysis support for the portfolio trading team along with Aladdin trade platform compliance and administration.

Minimum Qualifications, Skills & Experience:

- Graduate Degree and/or equivalent combination of education and experience in professional investment and financial services related to reinsurance industry experience in US and Bermuda Statutory reporting
- CFA designation or equivalent
- Significant experience with the active management of fixed income portfolios, including portfolio analysis, performance, risk reporting, and strong industry compliance knowledge
- Knowledge of investment management contract terms and related KYC and tax documentation
- Technical proficiency with Bloomberg, TradeWeb and MarketAxess; experienced in the use of a Trade and Guideline Compliance platform (e.g. BlackRock, Charles River or other); high computer literacy in MS Office applications, primarily Excel, Word & PowerPoint
- Strong analytical, writing and organizational skills

Interested? Please email jobs@expertise.bm

All enquires will be dealt with in strict confidence.

Closing date: December 18, 2018

