

Estera Services (Bermuda) Limited is a leader in providing corporate and trust administration services to local and international companies, partnerships and trusts.

COMPLIANCE OFFICER

We are seeking a motivated and hardworking individual to join a dynamic team within the Global Compliance Department. The successful candidate will be responsible for:

- Supporting the business in the identification of the customer due diligence requirements provided by Bermuda laws and regulations
- Responding to internal enquiries on domestic and international affairs in relation to anti-money laundering, anti-terrorist financing, financial sanctions and related compliance topics.
- Providing guidance and advice regarding Estera AML/ATF policies and procedures and related compliance policies, including group policies, to the business.
- Planning, facilitating and assessing training sessions in relation to internal controls, systems and on financial crime prevention topics (e.g. anti-money laundering, anti bribery and corruption, etc.).
- Providing regular and accurate management reports from compliance monitoring, raising significant matters, concerns or breaches of regulation.

Knowledge, skills and experience required:

- A university degree (e.g. legal or accounting) with at least 3 years' experience in anti-money laundering/anti-terrorist financing compliance.
- A recognised professional qualification, such as ICA International Diploma in Compliance and AML or ACAMS, would be considered an asset.
- A demonstrable understanding of international policy in the fields of anti-money laundering and anti-terrorist financing by groups such as the Financial Action Task Force, the International Monetary Fund, etc.
- A working knowledge of the Bermuda requirements in the fields of an anti-money laundering, anti-terrorist financing and the Acts and regulations governing financial services.
- Certifications or experiences in these areas would be an asset:
 - Planning and facilitating training
 - Investigation and reporting
- Proficiency using Microsoft Office products specifically Word, Excel or Access.
- Excellent written and oral communication skills.
- Good client relationship and organizational skills to assist with working under pressure.

If you have a keen commitment to quality results and enjoy working in a demanding professional environment, please apply online by going to in the Careers section of our website at www.estera.com before **23rd November 2018**.

Alternatively, written applications, with curriculum vitae, should be addressed in confidence to the **Human Resource Department**, Estera Services (Bermuda) Limited, PO Box HM 1624, Hamilton HM EX.