

Family Centre

Where Children Come First



FAMILY CENTRE
Sunshine League House
27 King Street, Pembroke HM 19
P.O. Box HM 681
Hamilton HM CX, Bermuda
Tel: 441 232-1116
Fax: 441 236-0607
Email: info@tfc.bm
Website: www.tfc.bm

FAMILY CENTRE

is seeking a

FAMILY SUPPORT SPECIALIST

Candidates must offer the following:

- A related Bachelor's Degree and/or the equivalent of three years of experience in case management and behavior management.
- Maturity, strong interpersonal, case management, and family engagement skills are essential.
- Experience delivering youth group programmes, well developed written and oral communication skills, and creative thinking capabilities.
- A passion for being a change agent in a person's life and a commitment to working in a culturally sensitive and supportive manner at all times.
- Willingness to work flexible hours and to participate in continued professional development.
- A valid Bermuda Driver's License, a safe driving record, and willingness to obtain a Bermuda community service driver's license.

Major duties and responsibilities include:

- Carry out screening and intake of new families.
- Conduct home observations and provide home coaching on an ongoing basis to help families practice newly learned strategies.
- Respond to case management needs for increased stability within the family by assisting in problem solving with various life skills, child advocacy needs, home and practical support. Connect families to resources, as necessary.
- Attend school team meetings, request school reports, and conduct school observations on a consistent basis.
- Maintain individual client charts in a timely manner following the agency procedure for documentation of client services.
- Effectively communicate with service team members to determine clients' needs, status and goal action planning.
- Utilize dynamic risk assessment guidelines for individuals and families in programmes and activities to ensure safety.
- Co-facilitate therapeutic groups and related activities for children and families.
- Take part in team planning and delivery of therapeutic groups.
- Assist in carrying out continuous quality improvement.

Please respond to the Director of Services by October 19, 2018 via e-mail at sandy@tfc.bm or fax to 441 236-0607.

Job application must include a cover letter, resume and 3 professional recommendations to be considered.