

Client Accountant

Conyers Management (Bermuda) Limited ("Conyers Management Services") offers a full range of accounting, administrative and business advisory services in support of exempted and locally incorporated companies, partnerships, individuals and trusts. Services on behalf of clients range from responsibility for professionally meeting the routine statutory requirements of organizations whose activities are minimal, to the full provision of uniquely specified day-to-day management, accounting and administrative needs of the most active business enterprises as a cost-efficient alternative to employing staff and establishing their own physical office presence in Bermuda.

This position will be working under the supervision of the Head of Conyers Management Services and/or Senior Manager, Conyers Management Services, and will have responsibility for a portfolio of clients.

What Will You Do

- Prepare management accounts, and financial statements, ensuring all regulatory and ad-hoc reporting is completed in accordance with requirements.
- Prepare periodic financial statements under Canadian, US and IFRS GAAP and the related construction of footnotes.
- Assist clients with budgeting and forecasting as required and assist with the onboarding of new clients.
- Act as liaison with the company's auditors, lawyers, and other transaction parties and tax advisors.

What You'll Need

- An internationally recognized professional accounting qualification (CA, ACCA, CGA or equivalent) with a minimum of 2 years post qualification experience and a record of progressive responsibility during the qualified period.
- A current working proficiency with Canadian, US and IFRS GAAP, financial and regulatory reporting requirements and trust accounting.
- Proven understanding of international money movements and securities markets.
- Prior experience supporting external audits; providing support to external auditors and tax advisors is preferred.
- Proven experience with client engagement planning, scheduling and project control; leading to excellent client service.
- Prior experience with a legal or other professional services organization is preferred.
- Strong business reasoning skills, as well as written and verbal communication skills.
- Excellent computer literacy skills, including but not limited to Microsoft Excel and Word.
- Demonstrate initiative, a positive attitude and professional demeanor.
- Function independently and in a team environment.
- Highly organized, able to switch gears quickly, with a strong attention to detail.

Resumes with references may be submitted in complete confidence to:

HR Department, Conyers Dill & Pearman

P.O. Box HM 666, Hamilton, HM CX

Tel: (441) 295-1422

Fax: (441) 292-3134

Email: careers@conyersdill.com

Closing date: October 18, 2018