

Estera Services (Bermuda) Limited is a leader in providing corporate and trust administration services to local and international companies, partnerships and trusts.

ACCOUNT MANAGER

We are seeking a qualified, motivated individual to provide comprehensive management, including the on-going provision of accounting services, general administration and maintenance of clients to meet the requirements of Bermuda registered companies, trusts and insurers.

Reporting to the Associate Director, and working within a dynamic team, the successful candidate will be responsible for:

- Preparing financial statements, reports, detailed analyses and working paper files
- Overseeing year-end audits and annual statutory reporting
- Managing the operations of a portfolio of clients
- Monitoring and maintaining compliance with Bermuda regulations including the responsibilities of the Insurance Manager and/or Principal Representative
- Liaising directly with clients, bankers, brokers and other service providers
- Assisting the Associate Director in business development and marketing efforts
- Performing duties related to BSX listing services, including assuring compliance with applicable regulations
- Mentoring support staff

Knowledge, skills and experience required:

- Professional accounting designation (CA, ACCA, ACA, CPA, etc.)
- A minimum of three years post qualification experience
- Ability to correctly apply technical knowledge to practical situations and provide ad hoc advice to clients
- Strong working knowledge of Bermuda regulations
- Knowledge of trust and/or insurance accounting will be beneficial
- Familiarity with US GAAP, IFRS and Bermuda statutory accounting
- Proven ability to lead client meetings
- Excellent written and oral communication skills
- Good client relationship and organizational skills
- Excellent interpersonal skills with proven ability to promote a team environment and a strong work ethic

If you have a keen commitment to quality results and enjoy working in a demanding professional environment, please apply online by going to in the Careers section of our website at www.estera.com before **10th August 2018**.

Alternatively, written applications, with curriculum vitae, should be addressed in confidence to the Human Resource Department, Estera Services (Bermuda) Limited, PO Box HM 1624, Hamilton HM EX.