



The BF&M difference?
Insurance the way
it should be.



STRONG

PROGRESSIVE

GROWING

Founded in 1903, the BF&M group of companies operates in Bermuda, Halifax and across the Caribbean. We take great pride in helping our customers protect what matters most, as well as giving back to the communities in which we work. We have the highest financial strength ratings in the markets in which we operate and can offer competitive compensation packages along with comprehensive benefits.

Financial Accountant

Reporting to the VP, Financial Controller, the Financial Accountant is responsible for a wide range of duties within the Finance Operations team, primarily Accounts Payable and Receivables activities, assisting with projects and providing insight and recommendations for operational improvements and efficiencies.

Job duties and responsibilities:

- Perform day to day management of all payment/receivable cycle activities and provide efficient client service
- Prepare and reconcile Accounts Payable/Accounts Receivable schedules on a monthly basis
- Provide financial advice by studying operational issues and developing recommendations
- Assist Finance in the completion of projects assigned to the area
- Ability to assist during audit review process under minimal supervision
- Liaise with internal clients to maintain a pro-active approach and continuously improve payment/receivable processes
- Coordinate timely statutory payments of their respective region

Skills and experience:

- A minimum of a Bachelor's degree in Finance, Accounting, or Business Administration or equivalent work experience
- Minimum 3 years' experience in a Finance environment with solid understanding of bookkeeping and accounts payable/receivable principles
- Proficient in Microsoft Office applications including SharePoint, hands-on experience with spreadsheets and capability to work with advance excel formulas
- Extensive knowledge in cash, bankbooks and suspense accounts reconciliations
- Experience with online banking processing and clear understanding of local and international wire transfer payment requirements
- High degree of accuracy, attention to detail and excellent communication skills are essential
- Proven ability to calculate, post, analyze accounting figures and financial records
- Able to work under pressure, ability to manage large volumes of data, multitasking and meeting deadlines

Closing date: Friday, July 27, 2018

Interested applicants should apply in writing with a resume to bfmjobs@bfm.bm or to VP, Human Resources, BF&M Limited, P.O. Box HM 1007, Hamilton HM DX.



INVESTORS
IN PEOPLE | Gold