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Senior Accountant

Our client, Novartis, is a world leader in the research and development of products to protect and improve health and well-being. Their core businesses are in pharmaceuticals, generics and eye-care. Headquartered in Basel, Switzerland, Novartis Group companies employ approximately 120,000 people and operate in over 140 countries around the world.

An exciting opportunity currently exists for a qualified Senior Accountant to join the Novartis Bermuda team. Reporting to the Head of Insurance & Finance Companies, the successful candidate will be working very closely with other team members and be responsible for assisting with all accounting functions and financial reporting for the Group.

Duties & Responsibilities:

- Preparing monthly accounting, reporting and supplementary reporting documents in a SOX-compliant environment for the Bermuda based companies
- Preparation of annual budgets, quarterly estimates and monthly latest outlooks
- Complete monthly group internal reconciliation and manage year-end audits
- Maintaining financial accounting records on the company's management system
- Managing corporate administrative tasks and ad hoc projects as required
- Maintaining clear and effective communication channels, both internally and externally, with colleagues and clients

Minimum Qualifications, Skills & Experience:

- Internationally recognized accounting qualification (CA, CPA, ACA or equivalent) and educated to degree level or equivalent and/or relevant experience as outlined below
- Minimum of 2 years relevant post-qualification experience within the insurance/reinsurance industry
- IFRS experience is preferred
- Exceptional written and verbal communication skills
- Solid organizational skills with the ability to successfully multi-task, meet deadlines and respond effectively to changing priorities
- Computer proficiency with advanced knowledge of Microsoft Office suite of products. Experience with SAP will be considered an asset
- Predilection for working with small teams and proven ability to maintain positive working relationships in a fast paced office with continually changing demands
- A pleasant personality with a high degree of personal initiative and attention to detail
- Willingness to work extended hours and some public holidays as may be required

To apply please send your résumé to bdajobs@expertise.bm or apply online at www.BermudaJOBS.com.

All enquiries will be dealt with in strict confidence.

Closing Date: July 2, 2018

