



Treasury Analyst

Sun Life Financial is one of the world's leading and most diverse financial services organizations, with an excellent reputation for customer focus and innovation in all of its markets. The Bermuda International operation was established in 1995 to offer life insurance annuity products to global high net worth individuals outside of North America.

The Corporate Capital & Treasury Team has responsibility for the group treasury function at Sun Life. Under the leadership of the Treasurer and Head of Capital Planning, the team manages group capital, cash management, rating agency relationships and corporate finance activities.

Reporting to the Director, Bermuda Treasury, the Treasury Analyst will lead the on-island support of Sun Life Financial International banking activities. In addition to managing banking relationships, the team is expected to lead change through continuous improvement activities and implementation of ongoing enhancements to our payments and collections activities.

The Treasury Analyst will be responsible for working on a broad array of evolving corporate treasury initiatives and day-to-day responsibilities including facilitating payments, reporting and controls. Understanding of the need for strong control environment, attention to detail and accountability are essential qualities of the person who fills this role. Strong communication skills are required as this person will be a first point of contact to internal customers within the organization and with external stakeholders including banks, firms and auditors.

Key Responsibilities

- Support the roll-out of Corporate Treasury initiatives, including treasury payment tools, cash flow forecasting and accounts payable / purchasing
- Develop bank reporting including fee analysis and other metrics in managing the company's relationships with its banks
- Support the daily wires process for cash management and client transactions ensuring full compliance with the internal control environment.
- Responsible for the bi-monthly commission payment cycle for all for Sun Life Financial International distributors
- Liaise with Sun Life departments in Bermuda and overseas to ensure the timely management and resolution of all banking queries
- Support the issuance of Letters of Credit for new Life Policies

Key Skills, Education & Experience Requirements

- At least five years of relevant treasury/payments/banking experience
- An undergraduate degree in business, finance or accounting
- Strong attention to detail, decision making, and communication skills are essential
- Technical proficiency with the ability to handle conflicting priorities and meet stringent deadlines.
- Microsoft Office user confidence across a variety of applications

Please apply in writing no later than May 24th, 2018 to:

Performance Solutions Limited

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Email: hr@psolutions.bm. Phone: 441-232-5270