

**Bermuda HealthCare Services, Brown-Darrell Clinic &
Bermuda Urology Clinic
Post Opening: Chief Operating Officer**

The successful candidate must possess significant operating success in a healthcare leadership role with a minimum of five (5) years hands-on management and supervisory experience. Responsibilities will include: the management of staff, the day-to-day and overall operations of large and growing medical practices as well as administration and business development.

Requirements: Education at the Bachelor's Degree level is desired. Proven management skills in a clinic or private practice setting are highly preferred. Excellent writing skills and multi-tasking abilities are essential, and experience with conversion from paper to EMR systems are a plus. Knowledge of the business of medicine and understanding of modern management theories. Staff training and development and recruitment. Extensive knowledge of the MS Office applications and Cerner Healthcare desirable. Must be proficient in revenue cycle management and electronic claims processing. Manage and direct the business operations of the ancillary departments, with emphasis on diagnostic imaging. Strong collaborative skills to foster relationships within the Management Team. Willingness to work extended hours as required to ensure the job gets done.

Please email an updated resume, and two employment references to the attention of Chris Bingham, CFO, 19 The Lane, Paget PG 05, Bermuda
Phone: 441-236-2810 e-mail: cbingham@bhcs.bm

Deadline: May 6, 2018