

Expertise

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Street:

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Mintflower Place, 2nd Floor,
Hamilton, HM08



For more employment opportunities please visit:

BERMUDAJOBS.COM

Recruitment Consultant - Talent Sourcer

We are seeking a driven, resourceful professional to join our team of recruitment consultants. The successful applicant will ensure that the company's recruiting efforts are expedited and recruiting processes are efficient.

Essential Functions & Responsibilities:

- Promote job opportunities on behalf of our clients
- Research new ways to promote our opportunities to prospective candidates
- Develop relationships with existing and new candidates to recruit on requisitions as assigned
- Conduct phone and in-person interviews with candidates
- Deliver timely updates to candidates regarding roles

Minimum Qualifications, Skills & Experience:

- 3 - 4 years' experience in a client service role within a confidential office environment
- A university degree or relevant certification
- Excellent written and oral communication skills
- Proficient in Microsoft Office suite

If you are an internal recruiter or do not meet the specific requirements above but still wish to be considered for employment at Expertise, please contact Savannah Tribley on savannah@expertise.bm.

If you are qualified, please apply to hr@expertise.bm.

All enquiries will be dealt with in strict confidence.

Closing date: May 4, 2018