



GOVERNMENT OF BERMUDA

# GOVERNMENT CAREERS

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(Unless otherwise specified)

For more information, please contact the Department of Human Resources at 441-279-2820 or [hr@gov.bm](mailto:hr@gov.bm)

*Under Public Service Commission Regulations, the canvassing of any member of the Legislature in regard to a Government post will disqualify the applicant for appointment.*

**Closing time to apply for positions is 7:00 p.m. local Bermuda time on the stated closing date.**

## Ministry of Finance

### SENIOR MANAGEMENT ACCOUNTANT (UNDER REVIEW)

#### Accountant General

**PS 36-38 \$116,317 - \$125,116**

**Job Number: DHR01488 (110045)**

The Senior Management Accountant works under the direction of the Assistant Accountant General to manage the financial reporting and accounting functions of the Accountant General's Department in accordance with the established policies and procedures and the relevant legislation, to properly record and report on the results of the financial operations of Government departments, which would contribute to the effectiveness of Government policy making functions and the control of Government Funds. The Senior Management Accountant also supervises the work of the Accountants, who provide professional accounting services to departments, including the preparation of the annual financial statements. The post-holder is responsible for the Bank Reconciliations section and also coordinates the training programme for the Trainee Management Accountants and manages the operational, financial and human resources functions of the Financial Reporting Section.

Applicants must be professionally qualified in Accounting and be a full member of an internationally recognized accounting body and eligible for membership in Chartered Professional Accountants (CPA) Bermuda. They must maintain membership in an internationally recognized professional association/institute and must also be current with continuing professional education requirements for their designation. In addition, a minimum of four to six years of relevant post qualification experience in all aspects of accounting and public authority. This experience must also include one to two years of supervisory experience and accounting at the senior level.

**Closing date: 28th March 2018**

## Ministry of Education

### TEACHERS

#### Primary School Level:

**Reading (Master's Degree in Reading) – DHR01445**

#### All Levels:

**Learning Support (Master's Degree in Special Education) – DHR01431**

**Music (Instrumental & Choral) – DHR01447**

**P1-P10 \$67,484 - \$96,051**

#### Education

Post-holders are expected to employ research-based instructional and assessment strategies which promote active learning and ensure the academic success of all learners during the next school year, beginning 1st September, 2018.

Specific duties applicable to each position include:

- Using best practice instructional and assessment strategies
- Adhering to unit and lesson plan design for the specific school level
- Upholding the code of conduct and implementing an effective classroom management plan
- Acting as an advisor to students
- Supporting public relation exercises
- Attending meetings and collaborating with colleagues at the site level
- Working to promote team objectives

The ideal candidate will be an accomplished teacher who demonstrates professional knowledge of content, pedagogy, curriculum and classroom management.

Applicants must possess the following:

- Minimum of a Bachelor's degree specifically in Education or a Bachelor's degree in one of the above mentioned content areas together with a teaching certificate.
- Eligibility for registration with the Bermuda Educators Council.
- Copies of all relevant degrees/certificates, transcripts and a Bermuda Educators Council license must be attached.

Applicants must demonstrate that they are trained in teaching at the specific school level for which they are applying. All applicants will also be asked to teach a lesson which reflects standards of exemplary teaching or to submit a DVD or videotape of a recent lesson which has been taught by the applicant. In addition to the above, a copy of a recently signed performance appraisal from their immediate supervisor is required.

**Closing date: 28th March 2018**