



BERMUDA WATERWORKS LIMITED

requires

## **A RETAIL SALES ASSOCIATE**

*We are seeking a highly motivated, passionate and committed individual for our Water Depot; a new retail outlet, combining an array of water products and accessories with plumbing supplies and specialty products. This is a "hands on" position that requires attention to detail to ensure each transaction is handled correctly in a respectful, courteous and friendly manner.*

### **DUTIES AND RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:**

- To be motivated and work well with our team to maximize sales
- To strive and improve the standard of customer service and satisfaction thereby drive sales improving the customer experience and growing the retail business
- Be willing to work within a team to ensure the retail outlet operates efficiently and is maintained to the highest standard
- Assist with inventory, including selection and ordering of new/replacement inventory
- Assist with sales and marketing of all goods
- Assist customers with the handling of heavy items when necessary
- Other ad hoc duties as required or requested.

### **REQUIRED SKILLS/EXPERIENCE/ATTRIBUTES:**

- Ability to nurture and develop a successful business venture
- Excellent timekeeping and organizational skills
- Strong verbal and written communication and interpersonal skills, to effectively interact with customers and staff
- An enthusiastic professional maturity to successfully complete tasks and build business relationships
- Ability to meet the physical requirements to safely and effectively perform duties including heavy lifting, unloading of containers, moving and storing products etc.
- Cash reconciliation experience and experience with computerized accounting systems relating to cash receipts, accounts receivable and inventory control
- Proficient with Microsoft windows applications including MS Office suite of software applications.

Bermuda Waterworks Limited is an equal opportunity employer and offers a drug and alcohol free work environment. The successful applicant is required to pass a pre-employment drug and alcohol screening prior to an offer of employment.

**All applicants are required to complete our company application form and submit a detailed resume and two recent written employment references. Application forms can be collected at 32 Parsons Lane.**

Submit to:

Human Resource Manager  
Bermuda Waterworks Limited  
P.O. Box 560, Devonshire DV BX  
Email:trish@bwl.bm

*Closing date: (March 5, 2018)*

**Only Bermudians, spouses of Bermudian and/or PRC Holders need to apply. No agencies please.**

**NOTE: Only applicants that are shortlisted will be contacted!**