



GOVERNMENT OF BERMUDA

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For more information, please contact the Department of Human Resources at 441-279-2820 or [hr@gov.bm](mailto:hr@gov.bm)

*Under Public Service Commission Regulations, the canvassing of any member of the Legislature in regard to a Government post will disqualify the applicant for appointment.*

**Closing time to apply for positions is 7:00 p.m. local Bermuda time on the stated closing date.**

## Ministry of Legal Affairs

### LEGAL AID COUNSEL

**PS 36-38 \$116,317 - \$125,116**

**Legal Affairs HQ**

**Job Number: DHR01455 (870005)**

The Legal Aid Counsel works under the direction of the Senior Legal Aid Counsel in the Legal Aid Office, to provide legal services to successful applicants including representation in the Bermuda Courts in accordance with the Legal Aid Act 1980. The post-holder also provides administrative support/services in respect of the administration of the Legal Aid Scheme.

Applicants must be a qualified Barrister and Attorney together with a minimum of five years' experience as a Barrister with the ability to make sound judgments based on a wide range of legal matters. Short-listed applicants may be required to undergo an assessment/skills test.

**Closing date: 24<sup>th</sup> January 2018**

## Ministry of Education and Workforce Development

### SCHOOL PSYCHOLOGIST

**PS 33-35 \$104,607 - \$112,165**

**Education**

**Job Number: DHR01420 (170929)**

The School Psychologist works under the direction of the Assistant Director, Student Services, to provide psychological services to schools. The duties of the post include but are not limited to diagnosing the cause of difficulties a student may be experiencing in school; interpreting test scores and assessment results; recommending teaching strategies and providing short-term therapy to students. Duties will also include consulting with principals, teachers and parents about difficulties a student is experiencing and providing advice to the Assistant Director, Student Services and to the Department.

Applicants must possess a minimum of a Master's Degree in the area of School Psychology or a related field which includes training in psycho-educational assessment techniques in a school setting. In addition, a minimum of three years' relevant post-certification experience is required in an educational setting. The ability to work cooperatively with all school personnel, support staff, students and parents is essential. Experience working in a clinical setting would be an asset. The successful applicant must be registered or eligible to register under the Bermuda Psychological Practitioners Act 1998.

**Closing date: 24<sup>th</sup> January 2018**

## The Cabinet Office

### MAILHANDLER

**Bermuda Post Office**

**PS 10-12 \$48,608 - \$52,232**

**Job Number: DHR1456 (130039/0056)**

The Mailhandler works under the supervision of the Assistant Manager and/or Senior Clerk of an assigned section of the Bermuda Mail Processing Centre (BMPC) and/or the Letter Section of the General Post Office and in accordance with the Post Office Act, departmental policies, procedures and standards and the Universal Postal Union (UPU) Codes to sort all local incoming and outgoing mail and parcels in an efficient, effective and timely manner. The Mailhandler also performs clerical duties and associated duties, as requested by the Assistant Manager and/or Senior Clerk of the section.

Applicants must have successfully completed the Bermuda School Diploma (BSD) or equivalent. In addition, the post requires a minimum of one year's relevant experience in a similar environment. Applicants must be capable of operating in a computerized environment.

**Closing date: 31st January 2018**