

Estera Services (Bermuda) Limited is a leader in providing corporate and trust administration services to local and international companies, partnerships and trusts.

Compliance Officer

We are seeking a motivated and hardworking individual to join a dynamic team within the Global Compliance Department. The successful candidate will be responsible for:

- Assessing information and documents for corroborative or verification purposes.
- Responding to internal enquiries on domestic and international affairs in relation to anti-money laundering, anti-terrorist financing, financial sanctions and related compliance topics.
- Providing guidance and advice regarding Estera AML/ATF policies and procedures and related compliance policies, including group policies, to the business.
- Providing training regarding Estera's AML/ATF policies and procedures and related compliance policies, including group policies, to the business.
- Assisting the MLRO or other Compliance Officer as directed.
- Performing any such other activities as may be reasonably required by the role.

Knowledge, skills and experience required:

- A minimum of two years experience in the financial, fiduciary, banking or legal services.
- A professional (e.g. legal or accounting) or compliance designation (e.g. ICA or ACAMS) with at least 3 years' experience in anti-money laundering/anti-terrorist financing compliance.
- A demonstrable understanding of international policy in the fields of anti-money laundering and anti-terrorist financing by groups such as the Financial Action Task Force, the International Monetary Fund, etc.
- A working knowledge of the Bermuda requirements in the fields of an anti-money laundering, anti-terrorist financing and the Acts and regulations governing financial services.
- Certifications or experiences in these areas would be an asset:
 - Planning and facilitating training
 - Supervision and management
 - Investigation and reporting
- Proficiency using Microsoft Office products specifically Word, Excel or Access.
- Excellent written and oral communication skills.
- Good client relationship and organizational skills to assist with working under pressure.

If you have a keen commitment to quality results and enjoy working in a demanding professional environment, please apply online by going to in the Careers section of our website at **www.estera.com** before **6 December 2017**.

Alternatively, written applications, with curriculum vitae, should be addressed in confidence to the Human Resource Department, Estera Services (Bermuda) Limited, 22 Victoria Street, PO BOX 1624, Hamilton HM EX.