

**Athora Life Re Ltd.**, a wholly owned subsidiary of Athene Holding Ltd., seeks a General Accountant. This position will focus on recording and analyzing expenses of Bermuda and overseas legal entities, and assisting with other treasury functions and responsibilities. The General Accountant will report to the Director of Finance.

### **Key Job Responsibilities**

- Perform monthly and quarterly expense accruals;
- Record and analyze investment management fees and accruals on a monthly and quarterly basis;
- Post expense journal entries to appropriate accounts in an automated accounting system;
- Compile expense analysis reporting and presentation by legal entity and cost center on a monthly and quarterly basis;
- Assist in creation and maintenance of relevant reports from ledger systems;
- Assist with expense budgeting, forecasting and planning for Bermuda and overseas entities;
- Work with different geographical finance teams to process monthly intercompany transactions and reconciliations;
- Assist with external and internal audits by preparing work papers, analysis of data, information gathering and resolving audit questions;
- Assist with implementing/improving expense or accounts payable processes;
- Communications with subsidiaries, auditors, actuaries, lawyers and others in the company as necessary;
- Conduct ad hoc analysis and related duties as required by senior management and external stakeholders with possible support to M&A activity;
- Assist with Company's reinsurance operations and initiatives;
- Support recording of 3rd party cedant cession statements, analysis of reinsurance treaty provisions and profitability;
- Coordinate with various cedants on reinsurance transactions as well as perform reconciliations and analyses on insurance balances;
- Assist with cash disbursement function by coding and processing cash disbursements as necessary; and
- Participate in other projects as required.

### **Key Job Requirements**

- Bachelor's degree in accounting and requirement that candidate possesses an internationally recognized accounting qualification (i.e. ACA, CPA, CA, CMA, etc);
- Experience with IFRS and US GAAP;
- Experience working on long term (life) insurance companies required;
- Minimum 3 years' of accounting or financial record keeping experience;
- Experience with expense accruals, budgeting, expense analysis and Accounts Payables processes would be a plus;
- May be required to work on weekends and holidays;
- Strong proficiency in Microsoft Office with emphasis on Excel;
- Self-directed with excellent, prioritization, organizational, analytical and problem solving skills;
- Ability to establish and maintain effective working relationship with other employees; and
- Desire to work in a dynamic, fast paced environment and to uphold a high level of attention to detail at all times.

Interested applicants should send their resumes, including cover letter to [HRBDA@athene.bm](mailto:HRBDA@athene.bm) (reference: General Accountant). All resumes will be handled in complete confidence. The closing date for application is November 20, 2017.