

Portfolio Support Manager

Retail Banking and Wealth Management

Closing date: 5 September, 2017

HSBC Bank Bermuda Limited is seeking a highly motivated Portfolio Support Manager to join the Global Asset Management Bermuda team. This person will be responsible for monitoring investment and market risk related to the mutual funds and discretionary portfolios managed by Asset Management.

Major responsibilities

- Review valuations for Bermuda managed funds ensuring activity is reflected correctly.
- Review of codeable restrictions in the front office systems and breach reports. Ensure accurate reporting of all breaches in accordance with the Functional Instructional Manual.
- Prepare material to support local Management Committee and Risk Management Committee meetings.
- Provide back up support to execute trades on behalf of Portfolio Manager during periods of absence.
- Analyze and interpret economic developments and key trends in various financial markets and products providing views for internal and external clients.

Minimum qualifications

- Minimum of a University Degree with 5 years of experience working within the financial industry preferably in Asset Management.
- Demonstrated knowledge of investment instruments and financial markets.
- Familiarity with Bloomberg and front office trading tools, experience dealing with brokers and trade support staff.
- Understanding of investment accounting and the valuation review process.
- Understanding of local and international investment regulations.
- Excellent analytical, interpersonal, written and oral communication skills.

Interested applicants are invited to apply by sending a completed employment application and your résumé and cover letter to:

Email:
recruitment.dept@hsbc.bm

Fax: 279-5826

Post Recruitment Department,
Human Resources, HSBC
Bank Bermuda Limited, 37
Front Street, Hamilton HM 11

Application forms are available in all HSBC branches and at www.hsbc.bm. All enquiries will be held in strict confidence.

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