



## **Accounting Consultant**

Abacus Ltd., a dynamic accounting services and business solutions consulting company, is seeking a self-motivated accounting consultant to join their growing team.

**Reporting to the Accounting Manager, key responsibilities include:**

- Completing various accounting tasks in relation to cash, accounts receivables, inventory, accounts payable, revenue, expenses and other areas as needed to support our diverse portfolio of small to medium size businesses
- Perform weekly, monthly or ad hoc reconciliations of general ledger accounts including bank reconciliations
- Updating and reconciling general ledger, including generating and posting journal entries
- Preparing and generating trial balance
- Assisting with the preparation of financial statements
- Assisting with financial forecasting and preparing ad hoc reports
- Preparing and processing payroll including benefits administration
- Effectively liaising with third parties, vendors and banks etc. as required

**Qualification, Experience and Skills:**

- A Bachelor's degree in Accounting/Finance with a minimum of seven (7) years of current accounting experience.
- Familiarity with relevant local employment and benefits legislation
- Proficiency with accounting software applications including Microsoft Dynamic GP and QuickBooks.
- Proficiency with MS Office Suite, particularly Excel
- Excellent organizational, analytical and interpersonal skills
- Proven ability to work independently and proactively to meet client needs while maintaining the highest standards of confidentiality
- Strong attention to detail while producing accurate and high-quality work
- Strong communication skills and the ability to solve problems and transfer knowledge
- Ability to organize and judge priorities.

Interested applicants should apply in writing to:

Ontru: Human Resources-**Abacus Ltd.**  
20 Church Street, 2nd Floor  
Hamilton, HM 11  
Or email: [hr@ontru.bm](mailto:hr@ontru.bm)

All applications must be received no later than June 8, 2017