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Under Public Service Commission Regulations, the canvassing of any member of the Legislature in regard to a Government post will disqualify the applicant for appointment.

**Closing time to apply for positions is 7:00 p.m. local
Bermuda time on the stated closing date.**

Ministry of Health and Seniors

CHIEF ENVIRONMENTAL HEALTH OFFICER

PS 41 138,145

Health

Job Number: DHR01239 (220116)

The Chief Environmental Health Officer works under the direction of the Director and is responsible for overall management and administration of the Environmental Health Section of the department, including Environmental Hygiene, Vector Control and Occupational Safety and Health. The post-holder is accountable for the strategic planning, project management, fiscal, facility and human resources, and staff orientation of the Environmental Health Section. The post-holder oversees the application procedure, revenue collection and other related processes for licensed premises, individuals, organizations, equipment, etc.

Applicants must have a Master's Degree or equivalent in Environmental Health or relevant field of study. Applicants must hold at least a full membership of the Chartered Institute of Environmental Health, or National Environmental Health Association as a Registered Environmental Health Specialist/Registered Sanitarian, or a regular membership with the Canadian Institute of Public Health Inspectors, or proof of registration as an environmental health professional in their jurisdiction, or proof of professional competency certification (e.g. Assessment of Professional Competency – APC). Applicants must possess a minimum of ten years relevant work experience in environmental health including a minimum of five years' experience in a supervisory capacity.

Closing date: 31st May 2017

PHYSIOTHERAPIST

PS 29-31 \$88,805 - \$95,503

Health

Job Number: DHR01231 (220504)

The Physiotherapist works under the direction of the Coordinator and will provide community-based physiotherapy services for pre-school, school-aged children, seniors and physically-challenged persons.

Applicants must possess a Bachelor's Degree in Physiotherapy and registration with the Allied Health Professions Council. A minimum of three years' post qualification experience including working with young children is required.

Closing date: 7th June 2017

DENTAL OFFICER

Health

PS 35-37 \$109,429 - \$117,690

Job Number: DHR01229 (220114)

The Dental Officer works under the direction of the Senior Dental Officer to provide comprehensive dental care, including clinical and preventive services, and dental public health services in the Department's Dental Clinics as well as in external settings which include schools, the operating room, mobile units, special patient residential care facilities and correctional facilities. The post-holder will also perform administrative duties either related to his/her assigned sub program(s) or as directed by the Senior Dental Officer.

Applicants must possess a degree in Dentistry from a school acceptable to the Department of Health and the Bermuda Dental Board. The post-holder must have a minimum of five years' post-qualification experience. Post-graduate training is considered as post-qualification experience.

Closing Date: 31st May 2017

Non-Ministry

SENIOR AUDITOR

PS 31- 33 \$95,503 - \$102,055

Internal Audit

Job Number: DHR1233 (920013)

The Senior Auditor reports directly to the Internal Audit Managers and is accountable for performing difficult to complex level professional audits and reviews/investigations in accordance with relevant Government legislation and departmental policies and procedures. The post-holder will ensure that they are delivered in a timely manner as outlined by the Internal Audit Manager. The Senior Auditor will carry out functions

related to reporting, monitoring and evaluation associated with the audits reviews/investigations to assist the department in accomplishing its vision, mandate and output measures. The Senior Auditor supervises Internal Audit Officers who are assigned to assist with audits and for providing an evaluation of their performance at the conclusion of each assignment for distribution to the Internal Audit Managers and IT Audit Managers

Applicants must possess a Bachelor's degree from an accredited college or university in Accounting, Auditing, Business Administration, Finance, Public Administration or a related field. Applicants must hold a professional certification such as CIA (Certified Internal Auditor), CPA (Certified Public Accountant), CPA (Chartered Professional Accountant), CFE (Certified Fund Examiner), CISA (Certified Information System Auditor), CISSP (Certified Information Systems Security Professional), CISM (Certified Information Security Manager). A minimum of three years full-time experience in auditing, accounting, business analysis, or program evaluation, including at least one year's supervisor or project management experience. Applicants must be current with the CPE (Continuing Professional Education).

Previous applicants need not apply.

Closing date: 31st May 2017

SENIOR IT AUDITOR

PS 31- 33 \$95,503 - \$102,055

Internal Audit

Job Number: DHR01235 (920014)

The Senior IT Auditor reports directly to the IT Audit Manager and Internal Audit Managers and is accountable for performing difficult to complex level professional IT audits and reviews/investigations in accordance with relevant Government legislation and departmental policies and procedures. The post-holder will ensure that they are delivered in a timely manner as outlined by the IT Audit Manager or Internal Audit Managers. The Senior IT Auditor will carry out functions related to reporting, monitoring and evaluation associated with IT audits reviews/investigations to assist the department in accomplishing its vision, mandate and output measures. This post supervises Internal Audit Officers who are assigned to assist with IT audits and for providing an evaluation of their performance at the conclusion of each assignment for distribution to the IT Audit Manager and Internal Audit Managers.

Applicants must possess a Bachelor's degree from an accredited college or university in Computer Science, Information Technology, Accounting, Auditing, Business Administration, Finance, Public Administration or a related field. Applicants must hold a professional certification such as CIA (Certified Internal Auditor), CPA (Certified Public Accountant), CPA (Chartered Professional Accountant), CFE (Certified Fund Examiner), CISA (Certified Information System Auditor), CISSP (Certified Information Systems Security Professional), CISM (Certified Information Security Manager). A minimum of three years full-time experience in auditing, accounting, business analysis, or program evaluation, including at least one year's supervisory or project management experience. Applicants must be current with the CPE (Continuing Professional Education).

Closing date: 31st May 2017

Ministry of Education

PRINCIPAL

ASP 1-2 \$118, 292 - \$122, 137

Education

Job Number: DHR01226 (170069)

The Principal works under the direction of the Director of Educational Standards and Accountability and will be responsible for the overall management and administration of a Primary School in accordance with the current Education Act, the Education Rules and ministerial policies and procedures. As well, the Principal ensures the implementation of quality educational programmes and services to students, the effective management of financial resources and facilities and that appropriate relations and communications are maintained with parents, businesses and the general public to articulate the programmes, purpose etc. of the School.

Applicants must be a qualified teacher with a Masters' Degree in Education Administration or a closely related area of study. A minimum of ten years teaching experience with at least three years' experience in a senior administrative position is also required. Applicants must be registered with the Bermuda Educator's Council.

Closing date: 31st May 2017

MANAGER, FINANCIAL SERVICES

PS 33-35 \$102,055 - \$109,429

Education

Job Number: DHR01242 (171521)

The Manager, Financial Services works under the general direction of the Financial Comptroller to manage and ensure the provision of comprehensive accounting and administrative services that support the efficient and effective financial operations of the Ministry of Education. The post-holder is responsible for ensuring that accurate and timely information is available for the management and operation of the Finance and Corporate Services section, and that adequate controls are applied in accordance with Financial Instructions, issued by the Accountant General. In addition, the post-holder is responsible for overseeing all personnel administration functions, including staff conduct, time keeping, attendance records, recruitment and appraisals.

Applicants must possess a Bachelor's Degree in Accounting or its equivalent. They must have a minimum of five years' experience of which three years supervisory experience is required. Strong communication, interpersonal and administrative skills are essential and they must be computer literate and have had experience operating a computerized accounting system. Familiarity with JD Edwards and Government accounting would be an asset.

Closing Date: 7th June 2017