



Exciting opportunities exist to join the Cycle Care team in one of the following positions. Interested candidates must demonstrate the highest commitment to customer service and be willing to work beyond office hours (evenings and weekends) as required, to meet customer demand. Successful candidates will be provided with on the job training designed to elevate their skills.

MOTORCYCLE & SCOOTER TECHNICIAN TRAINEE

DUTIES AND RESPONSIBILITIES:

- Servicing, repairing and assembling 2 and 4 stroke motorcycles and scooters including performing electronic and mechanical diagnostics and troubleshooting.
- Completing Pre-Delivery Inspections.
- Working cooperatively with the Service Advisor; Head Mechanic and Management; providing regular updates on service and maintenance work completed.
- Operating a series of equipment and tools in order to manage diagnosis and repair procedures.
- Performing other duties as instructed by management

JOB SKILLS AND REQUIREMENTS:

- Must have 1-2 years mechanical experience in the Motorcycle or Automotive Industry
- Motorcycle or Automotive Mechanic Certification from a recognized course of study is an advantage.
- Prior experience in servicing, diagnosing, trouble shooting 2 and 4 stroke cycles/scooters.
- Must hold or be able to obtain a valid driver's license and be willing to obtain a Heavy Truck License.

SALES CONSULTANT TRAINEE

DUTIES AND RESPONSIBILITIES:

- Assisting customers (phone or face to face) with their information or vehicle needs; facilitating sales and providing accurate information for parts and / or new bike enquiries.
- Completing all transactions and preparing accurate and timely invoices.
- Ensuring all parts being returned are inspected for defects and ensuring in all instances, return policy requirements are met.
- Assisting with warehouse duties and in other areas when required, including the Parts Sales, Inventory Control, and Motor Vehicle Support departments.
- Maintaining close working relationship with technicians, service advisors and inventory control specialists.
- Performing other duties as instructed by management

JOB SKILLS AND REQUIREMENTS:

- 2 years college level or associates degree in a business related field is an advantage
- Must have at least 2 years' experience in product sales.
- Prior knowledge of motorcycle parts and new bikes is a plus.
- Must hold or be able to obtain a valid driver's license and be willing to obtain a Heavy Truck License.
- Excellent computer skills including MS Office (Word, Excel, PowerPoint, Outlook)

WAREHOUSE PERSON

DUTIES AND RESPONSIBILITIES:

- Issuing spare parts to Sales & Service Depts. and update computer system for all issuances.
- Loading/ unloading delivery trucks for the purpose of transporting stocks to designated areas.
- Driving vehicles (e.g. truck, forklift, bike, etc.) in transporting stocks to any designated sites.
- Conducting regular physical counts for the purpose of verifying stock and identifying losses.
- Monitoring and facilitating stock transfers to/ from warehouse & TCD.
- Ensuring proper arrangement of stocks and keeping the stockroom/warehouse tidy all the time.
- Performing other duties as instructed by management.

JOB SKILLS AND REQUIREMENTS:

- 2 years' college level or associates degree is an advantage.
- Must have at least 1 year experience in warehousing preferably in motorcycle or automotive industry.
- Must hold or be able to obtain a valid driver's license and be willing to obtain a Heavy Truck License.
- Excellent computer skills including MS Office (Word, Excel, PowerPoint, Outlook)

If you meet the above qualifications and are prepared to meet productivity and efficiency standards for work output daily while maintaining the highest level of quality assurance, please apply with confidence to: **Performance Solutions Limited**, Suite 350, 48 Par-la-Ville Road, Hamilton HM 11. Phone: 232-5270, Email: hr@psolutions.bm.

CLOSING DATE FOR APPLICATION IS
May 16, 2017



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