

# **TECHNICAL OFFICER**

## **BERMUDA SHIPPING AND MARITIME AUTHORITY**

Bermuda Shipping and Maritime Authority (BSMA) is seeking an appropriately qualified person to join the team of technical personnel in its documentation section, for undertaking the preparation and delivery of Statutory documents relating to seafarer's identification, sea service, and marine qualifications. These documents are issued by the BSMA under the provisions of the International Conventions, and meeting the Quality Assurance Standards of ISO 9001: 2008. The post holder will be responsible for issuing of the above documents, preparation of Invoicing Instructions and maintaining accurate records of the documents issued to seafarers serving onboard Bermuda registered ships.

The applicants to this post must possess a Bachelor's Degree in a technical field such as engineering, shipping, business management or law along with a minimum of three years post graduate experience in a relevant field or similar post. In addition, work carried out relating to office administration, computing, or project management could be of an advantage.

Applications along with a current CV, copies of qualifications and any supporting documents must be marked private and confidential and submitted to:

Chief Executive Officer  
Bermuda Shipping and Maritime Authority  
3rd Floor, Global House  
43 Church Street  
Hamilton HM 12

Or by email: [applications@bermudashipping.bm](mailto:applications@bermudashipping.bm)

**Closing date: 20<sup>th</sup> April 2017.**