

Butterfield & Vallis has a career opportunity for an

Assistant General Manager Consumer Products Division (CPD)

This is a great opportunity for a candidate who believes they have the knowledge, skills and abilities to carry out this leadership role. The Assistant General Manager position is critical to ensuring the continued success of the business with a particular focus on increasing/improving sales. Along with carrying out the job duties of the role, the successful candidate must exemplify Butterfield & Vallis' values:

"We value honesty and truth. We are committed to customer service and workplace excellence through integrity, accountability and ethical practices. We endeavor to treat our staff fairly and provide a drug free, equal opportunity workplace."

Primary Duties & Responsibilities include but are not limited to:

- Assisting the General Manager in managing the day-to-day operations of the division.
- Assisting the General Manager in developing & managing supplier relationships, as well as travelling abroad to visit suppliers & attending international food shows as required.
- Assisting the General Manager to develop & manage key customer relationships, and preparing marketing presentations.
- Participating in team sales meetings, buyers meetings, and warehouse managers' meetings.
- Long-term strategic planning.
- Working with Sales Team Managers to ensure the implementation of specific actions related to Brand Marketing plans.
- Coordinating sales efforts with Marketing Manager and Sales Managers.
- Preparing daily sales analysis by team and product category.
- Preparing internal presentation for weekly performance meeting.
- Assisting the General Manager in staff allocation and developing plans for staff development with Human Resources.
- Assisting the General Manager with the Board of Director presentations.
- Monitoring/Coordinating customer advertising and marketing initiatives.

Requirements:

- A degree from an accredited university is preferred.
- At least 8 to 10 years relevant experience in a similar work capacity.
- Proven ability to identify problems, collect data, establish facts and draw valid conclusions.
- Excellent interpersonal & management skills.
- Excellent verbal and written communication skills.
- Excellent computer skills in applications such as Excel, Word, PowerPoint, Cognos etc. as well as strong analytical skills.
- Self starter with the ability to work fast and be accurate.
- Strong food, product, and warehouse knowledge.
- Possess high standards.

Butterfield & Vallis is an equal opportunity employer with a "Drug Free Workplace" Policy

Interested applicants should apply in writing to:

Takeysa Wolfe
Human Resource Strategist
P.O. Box HM 468, Hamilton HM BX
Or email twolffe@bv.bm

No telephone inquires please.

Closing date for applications: 15th March 2017