



## **AXIS SPECIALTY LIMITED**

### **AVP Senior Claims Specialist**

AXIS Specialty Limited is a wholly-owned subsidiary of AXIS Capital Holdings Limited, a NYSE-traded company and global provider of specialty lines insurance and treaty reinsurance, with offices located in Bermuda, North America, Europe, Singapore and Latin America. We currently invite applications for the role of **AVP Senior Claims Specialist**.

Reporting to the Head of Property Claims, the successful candidate will assume responsibility for the handling all claims of assigned accounts ensuring adherence to the claims processes and procedures with respect to payment, reporting, reserving and auditing necessary for allocated businesses and accounts. The AVP Senior Claims Specialist will assist the team in understanding industry losses, loss development and liability trends and exposures that may affect the reserving, pricing and underwriting strategy for specified lines of business and accounts.

#### **Key Duties & Responsibilities:**

- Manages all aspects of allocated portfolio including all claims management activities of in force, runoff and prospective accounts for assigned businesses and accounts.
- Ensures all assigned claims are properly processed and reserved, following all department claim handling standards and procedures, conducting assessment of liability and damage analysis and coverage determination pursuant to the terms of the treaty/certificate.
- Assists in the development of audit schedules for the business unit, selection and coordination with business of the accounts to be audited. This includes scheduling, pre-audit preparations, audit processing and post audit reporting for all accounts and the communication of findings to the underwriters and actuaries.
- Communicates with brokers/ceding companies on account and claim specific requests for information, cession issues and potential coverage issues.
- Completes various reporting activities including reports to claims management on all claims and coverage disputes, informational reporting within the claims team, or wider business (i.e. Actuarial team, Finance and Underwriting) on losses, loss development, claim reserving, legal case development and legislation changes potentially impacting claims handling and the business written and any other topic which may have a material impact on the business.
- Prioritizes work to ensure that claims information (status updates and initial reports) are properly recorded, reserves are appropriately established, payments correctly routed and processed and claim audits are conducted in a timely manner.
- Assists in developing junior analysts and enhancing the claims systems and e-commerce claims reporting tools.

#### **Required Qualifications, Skills & Experience:**

- Bachelor's degree from an accredited university.
- A minimum of 5 years claims handling experience either within the reinsurance or property insurance industry
- Solid foundation and understanding of all reinsurance contract terms and conditions, including business covered, exclusions, aggregate limits, occurrence limits, treaty limits, retentions, annual aggregate deductibles, clash exposures, claims made cover etc. and the impact of the contract terms to each claim and to the account as a whole.
- Strong interpersonal, organization and communications skills with a proven ability to interact effectively across varied disciplines and staff levels.
- Proven analytical and problem solving skills, and the ability to gather and assess client requirements, trouble-shoot complex issues and develop/present practical and sustainable solutions.
- Ability to work well under pressure, flexible and reliable.

AXIS offers a competitive compensation and benefits package, and interested individuals should apply in writing, including a CV, to:

Human Resource Manager

AXIS Specialty Limited

P.O. Box HM 1254

Hamilton HM FX

Or e-mail to: [bermudarecruiting@axiscapital.com](mailto:bermudarecruiting@axiscapital.com)

Closing Date: February 16th 2017