



Support Coordinator

Our client, Emergence is Bermuda's trusted advisor providing expert consulting services and industry-leading business and technology solutions in the areas of Finance, Corporate Performance Management, Business Intelligence, HR & Payroll, and Customer Relationship Management.

Support Coordinator

Emergence requires an individual to effectively manage the assignment of resources to support requests and/or projects in a professional and courteous manner and to consistently ensure the support needs of our clients are met.

Emergence is a client-focused company. Success in this position means providing consistent proactive service, establishing good client relationships and communicating with professionalism and courtesy.

The successful candidate will be responsible for:

- Communicating with clients to ensure support requests are collected and assigned.
- Assigning consultants, tracking and follow-Up on support requests
- Managing and maintaining the support system

A University or College Degree is preferable. The candidate must be well organized, customer service driven, possess strong communication skills, and be attentive to detail. Strong computer skills are required. Candidate must be familiar with the computer industry.

Our client, Emergence is a company like few others. Along with a very strong compensation and benefits package, a positive and dynamic work environment that encourages achievement and personal growth through collaboration and teamwork is provided.

If you are interested in applying, please submit your resume & references to: meredith@elevateselection.ie

Closing Date: February 15, 2017