

Chevron International Limited

Invites applications for the position of **Senior Accountant**.

Key Responsibilities will include:

- Maintain accurate general ledger accounting records for various entities within the Chevron group of Bermuda-managed companies.
- Draft financial statements and assist to coordinate external audits.
- Complete account reconciliations as required by Corporate Accounting Standards.
- Perform SOX testing, and complete documentation relating to SOX reporting.
- Manage payment requests for operating expenses, and prepare payment documentation for processing by the Payments team.
- Prepare related-party payments in accordance with established guidelines.
- Prepare accounting variance analysis for management review.
- Reconcile intercompany account balances between entities as required.
- Provide management financial statements and commentary for presentation to Directors in Annual General Meetings.
- Assist President with ad hoc projects and preparation of Corporate reports as necessary.
- Work with Corporate Accounting in the area of Equity and Subsidiary Accounting.

Qualifications and Experience Requirements:

- University Degree (BA/MBA) and professional accounting designation (CPA, ACA, or ACCA.)
- A minimum of 5 years post qualification experience.
- A detailed knowledge of SAP Financial Accounting including: transaction posting, and report preparation (minimum three years' experience working in an SAP environment.)
- Recent experience preparing SOX documentation testing and reporting (minimum of 2 years.)
- Sound information technology skills, and strong competency in Excel and Word.
- Experience with preparing general ledger account reconciliations.
- Experience with meeting regular financial reporting deadlines, with an ability to meet deadlines and to work weekends / public holidays when necessary.

Please respond in writing, marked Private and Confidential, to:

The Manager - Human Resources
Chevron International Limited
P.O. Box HM 2082
Hamilton HM HX

or by email to: bermudajobs@chevron.com