



**bermuda
international
film festival**

To advance the love of independent film from around the world and create a community welcoming to filmmakers and filmgoers

BUSINESS MANAGER

Seeking an experienced Business Manager.

The successful candidate will oversee all business aspects of BIFF activities on a flexible schedule year-round, including: administration, financial reporting, website and computer systems, public communications, and fund-raising, as well as coordination of volunteer activities for the BIFF Film Festival, Film Academy, Master Classes, and Film Market.

The successful candidate must demonstrate:

- Background in management of cultural events
- A demonstrated expertise in fundraising strategies
- Strong organizational, financial, & computer skills
- Ability to meet multiple critical deadlines

Offer a base compensation with development incentives.

Qualified candidates must apply by December 20th

email the Recruitment Committee director@biff.bm
Somers Building, 1st Floor 15 Front Street 293-3456