



Warehouse Manager

Air Care Limited invites applications from suitably qualified persons, to fill the position of **Warehouse Manager**, reporting to the Financial Controller.

The successful candidate will be responsible for performing, but not limited to the following duties:

- Directing the warehouse team with day-to-day work flow and logistics processes
- Controlling and monitoring the receipt and distribution of inventory
- Responsible for compliance with health & safety requirements
- Ensuring adequate stock levels; conducting regular inventory counts and maintaining records
- Ensure customer service quality standards are met
- Ensure cross-training skills and oversee the development of the team
- Provide reports regarding warehouse capacity, potential & planned changes
- Maintains the physical condition of the warehouse, implement new design layouts as required
- Oversee the maintenance of machinery/ equipment / vehicles

The successful candidate should possess the following qualifications/abilities:

- Minimum 5 years warehouse/logistics experience, preferably HVAC related
- Proven leadership/supervisory skills with a proactive attitude
- Developing budgets and reporting skills
- Ability to deal with disciplinary issues
- Experience with computerized inventory systems
- Forklift License
- Highly motivated with good interpersonal and communication skills
- Applicant must be flexible to the demands of the business during evening & weekends as required

An attractive salary and benefits package is offered and will be commensurate with experience.

Applications will be held in the strictest of confidence.

DEADLINE: November 30, 2016

Apply to:

Air Care Human Resource Department

Mail: P.O. Box HM 1750, Hamilton HM GX

E-mail: humanresources@aircare.bm

Deliver: Reception – #25 Serpentine Road, Pembroke HM 07

AIR CARE IS A DRUG-FREE WORK PLACE

Air Care is a drug & alcohol free environment.

The Company requires all successful applicants to take a pre-employment drug test once an offer of employment has been accepted.