

Senior Fund Accountant

About MUFG Investor Services

MUFG Investor Services provides asset servicing solutions to the global investment management industry. Leveraging the financial and intellectual capital of MUFG – one of the largest banks in the world with \$2.4 trillion in assets – we provide clients access to a range of leading solutions from fund administration, middle-office outsourcing, custody, foreign exchange, trustee services and depository to securities lending and other banking services

About MUFG Fund Services (Bermuda) Limited

MUFG Fund Services (Bermuda) Limited is fully licensed by the Bermuda Monetary Authority to act as a Fund Administration service provider and is part of MUFG's Investor Services Group.

Requirement

Due to exceptional demand for its services MUFG Fund Services (Bermuda) Limited is seeking a Senior Fund Accountant to work in its Bermuda office. This is a unique opportunity to join a dynamic, fast growing, global organization.

The successful applicant will work closely with a Manager to provide excellent service to Mitsubishi UFJ Fund Services clients. The role involves working on funds with a variety of deliverables, daily, weekly and monthly.

Key Responsibilities

- Provide a full range of fund accounting/administration services to hedge fund clients, including: financial accounting for equity, derivative, fixed income, and foreign exchange products; Net Asset Value (NAV) calculation and financial statement preparation; and investor record keeping and recording
- Price portfolios including Equities, Options, Derivatives, Commodities, Fixed Income and Forwards, including FX trades and foreign currency hedging
- Prepare SSAE 16 compliant daily, weekly and monthly files
- Ensure that all client deliverables, queries and issues are met on a timely basis and of a quality standard
- Actively participate in the preparation of annual financial statements and other regulatory reporting requirements
- Identify and highlight opportunities for internal process improvement and increase in efficiency
- Participate in various systems initiatives and projects and other duties as assigned

Minimum Qualifications, Skills and Experience

- Minimum of three years progressive hedge fund administration experience
- A qualified Accountant with a university Degree in Business, Finance, Science or Accounting
- Strong communication and interpersonal skills (oral, written and presentation)
- Advanced financial accounting and/or auditing skills including experience in accounting for complex financial instruments
- Proficient in the Microsoft Office suite of software applications, with strong Excel skills
- Knowledge of hedge and mutual fund accounting techniques
- Proven ability to gain and retain client confidence
- Ability to work efficiently within strict deadlines, where significant overtime may be required

Preference will be given to candidates who:

- Have performed a similar role
- Have worked with Advent Geneva
- Are Bermudian or spouse of a Bermudian

Qualified candidates will be required to attend an interview and sit an Excel based case study and industry knowledge test.

If interested please email: operationsrecruiting-bermuda@mfsadmin.com

All enquiries will be dealt with in strict confidence.

MUFG is an equal opportunity employer.

Closing date: October 25, 2016

MUFG Fund Services (Bermuda) Limited

A subsidiary of Mitsubishi UFJ Fund Services Holdings Limited.

MUFG Fund Services (Bermuda) Limited is incorporated in Bermuda as a limited company. Company Registration Number LC/1797.

MUFG Fund Services (Bermuda) Limited is licensed by the Bermuda Monetary Authority under the Investment Funds Act 2006.

MUFG Fund Services (Bermuda) Limited is licensed to conduct Trust Business by the Bermuda Monetary Authority.

Registered Office: The Belvedere Building, 69 Pitts Bay Road, Pembroke HM 08, Bermuda.