

*BGA Wholesale  
Distributor*

*invites  
applications  
for an  
experienced:*

**Pharmaceuticals  
Buyer**

\* \* \*

*The successful applicant  
will receive a competitive  
salary and benefits  
package that includes  
Major Medical, Dental  
and Life Insurance as  
well as Group Discounts  
to: The Phoenix Stores,  
SAL Limited, Aberfeldy  
Nurseries, Pitt &  
Company and BGA.*



Reporting directly to the Pharmaceuticals Manager, the incumbent will be responsible for maintaining adequate supply of Prescription and Non-Prescription Pharmaceutical products to BGA whilst ensuring an appropriately regulated source, balancing costs, reliability and sustainability of supply.

**RESPONSIBILITIES WILL INCLUDE:**

- Reviewing sales, projected demand and placement of purchase orders on vendors;
- Receiving invoices, matching and costing product/freight;
- Managing supply logistics, solving supply problems;
- Managing Special Order 'one-off' purchases;
- Managing customer orders and queries;
- Sourcing and supplying special order products;
- Obtaining import permits from the Bermuda Government;
- Any other associated duties as specified or requested by the Manager.

**REQUIREMENTS:**

- Bachelor's Degree;
- 5-years experience within the Medical or Nursing fields;
- 5-years experience with the sourcing of and purchasing of Pharmaceuticals;
- Familiarity with Pharmaceutical GDP;
- Familiarity with relevant Bermuda Government Legislation;
- Working knowledge of the pharmaceutical industry and prescription/OTC pharmaceutical products;
- Professional telephone manner and excellent interpersonal and customer service skills;
- Familiarity with relevant AS400/BASE modules and Microsoft Office;
- Ability to prioritize and share tasks within a compact team;
- Flexible approach to departmental tasks;
- Ability to work in a deadline-oriented role.

Interested applicants should apply in writing by the 27th of September, 2016 to the Human Resources Manager, BGA Wholesale Distributor, P.O. Box HM 506, Hamilton, HM CX, Bermuda OR direct submissions via email to: cpacheco@bga.bm.

All applications will be treated in strict confidence.