

ARE YOU A RECENT GRADUATE LOOKING TO START YOUR CAREER?

Conyers Dill & Pearman's affiliate, Codan, is launching their annual **GRADUATE TRAINEE PROGRAMME** recruitment drive for individuals interested in gaining experience in a progressive corporate environment.

The need for effective governance, coupled with growth in the corporate and financial sector has led to an increase in demand for corporate service administrators in Bermuda.

Codan is an established name in corporate services in Bermuda and around the globe. As a trainee, you will work on corporate administrative matters for local and international companies, across a wide spectrum of sectors including insurance, investment funds and capital markets.

ABOUT CODAN TRAINEE PROGRAMME

3 YEAR
PROGRAMME

Throughout the three-year trainee programme you will work on a multitude of projects, ensuring you have the opportunity to make a real contribution to our business.



Mentors will be assigned to you, and will establish your learning and development goals along the way.



working toward
ICSA* professional
qualification

During the programme, you will also work toward professional qualification through the Chartered Secretaries Qualifying Scheme, which places you on track for a trainee management position.

* Institute of Chartered Secretaries and Administrators

PROGRAMME REQUIREMENTS

To qualify for the programme, you should have:

- ▶ Bermudian status
- ▶ Bachelor's Degree (graduated within the last three years)
- ▶ Self-motivation, confidence and strong work ethic
- ▶ Flexibility, adaptability and effective prioritization skills
- ▶ A high-level of energy, drive and passion in achieving objectives, as well as a total commitment to achieving successful outcomes

HOW TO APPLY



Visit our website at conyersdill.com/careers to apply.

The deadline for application is 16 September 2016.

