



GOVERNMENT OF BERMUDA

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For more information, please contact the Department of Human Resources  
at 441-279-2820 or [hr@gov.bm](mailto:hr@gov.bm)

*Under Public Service Commission Regulations, the canvassing of any member of the Legislature in regard to a Government post will disqualify the applicant for appointment.*

**Closing time to apply for positions is 7:00 p.m. local  
Bermuda time on the stated closing date.**

## Ministry of Legal Affairs

**CROWN COUNSEL**  
**PS 42 \$144,319**  
**Attorney General's Chambers**  
**Job Number: DHR01004 (040005/OS)**

The Crown Counsel works under the direction of the Senior Crown Counsel and indirectly through the Deputy Solicitor General. The Crown Counsel litigates on behalf of Government, represents Government in Court, provides legal advice and drafts legal documents as required for Government Ministries and Departments and assists with the professional development of less experienced Bermudian lawyers.

Interested applicants must be qualified as a Barrister and Attorney of a Commonwealth jurisdiction with a minimum of five years' relevant experience since qualifying to practice law. In addition, experience in a government legal environment is preferred and/or an extensive litigation and advisor background. The Crown Counsel must also be prepared to work flexible working hours to ensure the completion of the work of the Attorney General's Chambers.

Previous applicants need not apply.

**Closing date: 31st August 2016**

## Ministry of Health and Seniors

**SPEECH-LANGUAGE PATHOLOGIST**  
**PS 31-33 \$95,503 – \$102,055**  
**Health**  
**Job Number: DHR01034 (220093/OS)**

The Speech-Language Pathologist works under the general direction of the Team Coordinator to provide community based speech and language services to pre-school and school-aged children and seniors.

The post-holder must possess a Master's degree in Speech-Language Pathology and registration with the Allied Health Professions Council or must be eligible for registration with reciprocity. A minimum of three years' post qualification experience, including experience working with young children is also required.

**Closing date: 7th September 2016**

## Ministry of Education

**CUSTODIAN**  
**\$26.87 per hour**  
**Education**  
**Job Number: DHR01023 (170802/0826)**

The Custodian is responsible for providing support to the educational facility in ensuring that a safe, clean, and healthy environment exist for students, staff and members of the public.

The post-holder must possess a Bermuda School Diploma (BSD) or equivalent. Previous experience of at least one year in a similar setting (hospital, hotel or cleaning company) would be an asset. The post-holder must have good interpersonal skills, the ability to follow oral and written instructions and able to interact positively with all team members and school age persons.

**Closing date: 31st August 2016**

**ASSISTANT DIRECTOR, STUDENT SERVICES**  
**PS 41 \$138,145**  
**Education**  
**Job number: DHR00992 (170002)**

The Assistant Director, Student Services works under the direction of the Commissioner of Education and the Director of Academic Services and is responsible for the leadership, administration and supervision of special education and support services for Bermuda's public school system. The post-holder also manages and administers the operations of the Student Services Section, which includes responsibility for prudent financial and human resources management.

The post-holder must possess a Master's degree in Educational Administration or equivalent along with a post-certification qualification or graduate degree in special education. A minimum of five previous

years' experience in special education is required, in addition to three years' experience at the senior management level or equivalent. All applicants must be registered with the Bermuda Educators Council.

**Closing date: 7th September 2016**

## Ministry of Social Development and Sport

**ADMINISTRATIVE ASSISTANT-BOOKINGS**  
**PS 15 – 17 \$55,409 – \$59,105**  
**Youth Sport and Recreation**  
**Job Number: DHR01035 (200010)**

The Administrative Assistant - Bookings works under the direction of the Accounts Officer and in consultation with the Senior Recreational Development Officer. The post-holder will be responsible for providing administrative, secretarial and accounting support to the Support Services Unit. The post-holder will also undertake associated duties as required by the Accounts Officer.

The post-holder must possess a certificate in office assistant, a diploma or recognized secretarial course of two years duration or the equivalent. Additionally, the post-holder must have completed courses in Bookkeeping I and II or the equivalent. A minimum of two years relevant experience is also required.

Consideration will be given to candidates who do not meet the minimum education requirements but who possess a minimum of four years relevant experience.

**Closing date: 31st August 2016**

## Ministry of Public Works

**ASSISTANT PURCHASING & SUPPLIES OFFICER (QUARRY)**  
**PS 25-27 \$77,254 – \$82,581**  
**Public Works Headquarters**  
**Job Number: DHR01027 (360019)**

The Assistant Purchasing & Supplies Officer (Quarry) works under the direction of the Purchasing and Supplies Officer. The post-holder will be responsible for purchasing within assigned commodity groups and value ranges and supervises the daily operations of three store locations. This post will be required to rotate with the Assistant Purchasing and Supplies Officer based in the Head Office to get all-round coverage and increase flexibility of the Department.

The post-holder must possess an Associate's Degree in Materials Management or Business and additional relevant courses towards a recognized programme (PMAC, NAPM, NIGP IPS) or equivalent. The post-holder must also have a minimum of three years' experience in purchasing, inventory management and supervision of staff.

Previous experience in a computerized purchasing environment, overseas ordering and receipt of materials, and purchasing mechanical equipment would be an advantage.

**Closing date: 31st August 2016**

**JUNIOR MECHANIC (ELECTRICAL)**  
**\$1,049 per week**  
**Public, Lands and Buildings**  
**Job Number: DHR01039 (810234/1632)**

The Junior Mechanic (Electrical) works under the supervision and guidance of the Depot/Supervisory/Working Craft Foremen to carry out any task associated with the maintenance and installation of electrical equipment. The post-holder will work in connection with industrial, commercial and domestic premises to the manufacturer's and the electrical section's specifications and time schedules.

Applicants must have completed an appropriate electrical apprenticeship including the Bermuda College Certificate in Electrical Installation or equivalent. All applicants must have attained the relevant National Training Board Certification for Electrical.

An understanding of the basic requirements of the Health and Safety at Work Act is an asset. In addition he/she should have a basic knowledge of electrical codes, specifications and terminology associated with tools, equipment and building construction as it relates to electrical. Applicants must be able to apply the codes and requirements as dictated by the Department of Health and the Department of Planning.

**Closing Date: 7th September 2016**

## Ministry of National Security

**PSYCHOLOGIST**  
**PS 34-36 \$105,765 - \$113,480**  
**Corrections**  
**Job Number: DHR01037 (250181)**

The Psychologist works under the direction of the Assistant Commissioner to provide a range of professional psychological assessments and treatment services to inmates and their families in accordance with the relevant legislation, Departmental policies and procedures and professional standards, designed to bring about positive changes in their behavior so that they are not likely to re-offend.

Applicants must be a graduate from an accredited college or university with advanced course work in psychology, as received in a clinical psychology Doctoral level program; PhD or equivalent in psychology required (for example U.K. Chartered Psychologist with a Master's Degree in Psychology). The applicant must be a registered practitioner and meet the local registration criteria (The Psychological Practitioners Registration Regulation 2003). A minimum of five years' relevant experience is required for the post. Experience working in a correctional environment with a focus on one or more of the following areas: adult/ or young offenders, sex offenders, low functioning populations, habitual and/ or violent offenders and substance abuse facilitation is preferred.

**Closing date: 7th September 2016**