

RAMP MANAGER

Our client, Menzies Aviation Bermuda Limited, is seeking a Ramp Manager to join its team. Menzies Aviation is the premier provider of ground handling and passenger services at L. F. Wade International Airport.

The Ramp Manager oversees the daily management and operation of the ramp and is responsible for:

- Ensuring safety and security procedures are according to standards set within the Menzies Health & Safety Policy Manual, and according to international aviation standards;
- Ensuring employees follow best practices in productivity, safety, attendance, and ramp on time performance;
- Liaising between ramp and customers; investigating issues/complaints, ensuring efficient customer service is provided;
- Producing on budget ramp schedule;
- Managing and supervising staff, conducting performance reviews and provide timely feedback;
- Overseeing the training and development of staff;
- Attending daily, weekly and monthly meetings with department managers and employees;
- Incorporating process improvements through internal feedback and initiatives;
- Ensuring airline and company policies and procedures are met.

The successful applicant must meet the following requirements:

- Proven leadership skills with the ability to meet deadlines under pressure excellent written and oral communication skills, high level of work standards, excellent problem solving skills and organizational skills;
- Related Bachelor's Degree or 5 years in operations/management;
- Must have 5 years experience as the senior manager responsible for ramp operations at an airport;
- Strong interpersonal skills;
- Excellent computer skills (PowerPoint, Word, Outlook, Excel);
- Candidates must be able to work shifts, evenings, weekends, and public holidays;
- Must meet airport security background checks;
- Must be also willing to spend 6 months interning at another Menzies Aviation location.

Interested applicants should forward a resume with a covering letter along with a minimum of two (2) employment references no later than 26th August 2016 to:

MJM Limited
Thistle House
4 Burnaby Street, Hamilton HM 11
Attention: Noeleen Fleming
Email: nfleming@mjm.bm