



## **Bermuda Football Association**

P.O. Box HM 745

Hamilton HM CX

Tel: 441-295-2199 Fax: 441-295-0773

[www.bermudafa.com](http://www.bermudafa.com)

### **FINANCIAL CONTROLLER**

We require an experienced and qualified accountant to provide fiscal leadership and coordination of our accounting, reporting and business planning.

#### **Responsibilities:**

- Monthly financial accounting and management reporting
- Budgeting & business planning, cash flow forecasting
- Quarterly reporting and annual grant applications
- Coordination of annual and grant audits
- Billing and membership accounts
- Maintain appropriate internal controls
- Function as an integral member of the team including participation on strategic committees

#### **Qualifications, skills & experience:**

- Professional accounting designation with 5+ years of experience including financial controllership or professional services with a public accounting firm;
- Experience with segregated fund accounting, reporting and cash management;
- Knowledge of IFRS, including NFP reporting principles;
- Knowledge of the Bermuda Charities Act and the reporting requirements;
- In-depth knowledge of MS Dynamics GP including sales, purchasing, inventory, fixed asset modules, FRx reporting;
- High level MS Office suite skills;
- Excellent organizational, written and verbal communication skills
- Flexibility to work to a football schedule that will include evening and weekend duties during Cups and working with volunteer committees.

Interested individuals should apply directly in writing, enclosing a current CV and marked Private & Confidential by July 28, 2016 to:

**Bermuda Football Association, Attn: General Secretary**  
**PO Box HM 745, Hamilton HM CX**  
**or by email to: [dsabir@bermudafotball.com](mailto:dsabir@bermudafotball.com)**