

Expertise

We are retained to recruit by many of Bermuda's finest employers. Ariel Re is one of them.

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Operations - Claims Analyst

Our client, Ariel Re Bda Limited, is part of a joint venture between Banco BTG Pactual S.A. (BTG) and the Abu Dhabi Investment Council. Ariel Re business is primarily written through their syndicate at Lloyd's, which is rated 'A' by A.M. Best and 'A+' by Standards and Poor's.

Ariel Re is currently recruiting for a Claims Analyst within their Operations team. Reporting to the VP, Claims, the successful individual will provide support in the Claims Department. Duties will include, but not be limited to:

- Assisting with the day to day claims handling of all insurance and reinsurance claims
- Investigating coverage issues ensuring that the company's liability is in line with contractual commitments
- Processing and entering claims information into the underwriting and workflow systems
- Preparing claims for review, authorization and payment
- Ensuring that all payment requests are responded to within Claims Management Procedures
- File maintenance associated with claims transactions and also maintaining electronic claims diary
- Providing assistance in supporting the production of detailed account supporting schedules (reconciliations and explanations)
- Liaising with Actuarial, Underwriting and Finance departments as appropriate
- Ensuring compliance with Ariel Re's Control and Claims Management guidelines
- Liaising with brokers, clients and other external parties as appropriate
- Participating in special projects and other duties as assigned

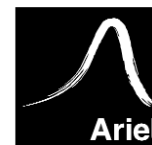
Minimum Skills, Qualifications & Experience:

- Bachelor's degree from an accredited institution in a relevant subject
- Minimum 5 years of claims handling experience within the (re)insurance industry with a focus on Treaty P&C business
- High proficiency with Microsoft Office suite of applications together with a proven record of attention to detail and numerical accuracy

If you meet all of the requirements above, have excellent communication and problem-solving skills with the ability to work extended hours as the business demands then we would like to hear from you! To apply please send your résumé to bdajobs@expertise.bm or apply online at www.BermudaJOBS.com.

All enquiries will be dealt with in strict confidence.

Closing Date: **July 15, 2016**



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