



## **Artex Risk Solutions (Bermuda) Limited**

### **Account Executive**

Artex Risk Solutions (Bermuda) Limited is seeking a motivated and proactive individual for an Account Executive position. Reporting directly to the Management Team, the successful applicant will be responsible for all aspects of the management of client insurance programs.

#### **Responsibilities**

- Provide accounting and administrative services to a portfolio of (re)insurance companies, segregated accounts and ILS vehicles
- Prepare client management accounts, IFRS/GAAP financial statements and Bermuda statutory returns and related reporting in accordance with prescribed deadlines
- Monitor clients' regulatory compliance and coordinate the year-end audit process
- Liaise with client personnel and service providers
- Prepare meeting materials and attend client meetings

#### **Qualifications**

- A university degree
- ACA, CA, CPA or ACCA professional accounting qualification
- Minimum of two years post-qualifying experience
- Detailed knowledge of IFRS and GAAP, with prior experience of insurance and investment accounting standards an advantage
- Excellent English verbal and written communication skills
- Fluency in Spanish preferred (written and verbal)
- A strong work ethic with the proven ability to demonstrate initiative and meet deadlines
- Excellent interpersonal skills and the ability to work effectively within a team environment
- Knowledge of the Bermuda insurance market and regulatory environment preferred
- Knowledge of ILS structures would be advantageous
- Strong Microsoft Office skills

Interested applicants are invited to apply in writing by sending **your resume, covering letter (MUST INDICATE Bermudian, Spouse of Bermudian, PRC or Non-Bermudian) and two professional references** to the following:

resumes.bda@artextrisk.bm – subject should state “Account Executive June 2016”

**Closing Date: June 28th, 2016**

**No Agencies Please**