

The Total Group, including its subsidiary and affiliated companies, are seeking the services of a

Group General Manager

The Total Group is a suite of companies delivering professional services to local and international firms including accounting, payroll administration, marketing, creative design, research, event management and business consulting. Our website explains the group structure and service offerings in more detail. Please visit **www.totalgroup.bm**

Reporting to the Board of Directors, the successful candidate will demonstrate previous management experience at a senior level and must have the ability to multi-task and prioritize projects on a company by company basis.

The ideal candidate will possess strong accounting, communications, organisational and analytical skills. The successful candidate will also be expected to interact with the Group's client base at a senior level, and will drive business development initiatives.

The responsibilities of the position will include, but not be limited to, the management of staff and client affairs on a group wide basis, as well as direct responsibility for billing, budgeting, allocation of resources and client quality control, working closely with existing operational management.

The successful candidate will be expected to provide qualifications, or proven experience in finance or accounting, marketing, research and administration.

Applications in writing, including references, are to be directed to:
The Total Group Ltd.
P O Box HM 2505
Hamilton HM GX

Attention: Vivian Redford
Or by email to: **vjr@totalgroup.bm**

Closing date:
June 30th, 2016

