



Junior Legal Counsel

Enstar Limited, a wholly-owned subsidiary of Enstar Group Limited, a Nasdaq listed company which acquires and manages insurance and reinsurance companies, is seeking a Junior Legal Counsel to provide assistance to the Legal Counsel (Bermuda) and provide additional in-house legal resource to meet the legal needs of the non-US businesses. This position will appeal to a well-organized and experienced individual. The position will require the individual to work on their own initiative, meet strict deadlines and work additional hours including weekends and public holidays as necessary. International travel at short notice will also be necessary.

The main responsibilities of the position are as follows:

- Monitor the progress of transactions to ensure deadlines are met and matters are attended to in an efficient and timely manner.
- Assist with the management of the necessary regulatory approvals and change of control process, including drafting the necessary filings and correspondence with regulators.
- Assist with due diligence review and process, including preparing due diligence reports and following up on identified issues.
- Review and negotiation of non-disclosure, release agreements and other related documents.
- Assist with the management of external counsel, review of engagement letters, fees quotes and billing.
- Prepare board minutes, shareholders' resolutions and corporate filings, arranging for the necessary board and shareholders' meetings to be held and communicating with the necessary board and shareholder groups.
- Document finance transactions, reinsurance arrangements, services agreements and assisting with reorganisation transactions.
- Advising on insurance regulatory matters and responding to ad hoc enquiries from the wider business.

Qualifications:

- Qualified Bermuda Lawyer with 3-5 years of post-qualification experience from a top tier Bermuda law-firm.
- Corporate or Corporate insurance background with experience in M&A transactions, insurance/reinsurance, corporate secretarial/administration.
- Sound knowledge of Bermuda Corporate and Corporate insurance law.
- Knowledge of UK and US Corporate and Corporate insurance law would be an asset.
- The ability to managed a large and varied work-load and meet deadlines.
- The ability to respond to questions and address issues in a pragmatic and commercial manner.
- The ability to be efficient, flexible and produce work to a high standard.
- The ability to work well alone and as part of a team.
- The ability to communicate in an effective and professional manner with both senior management and clients.

Please apply in writing enclosing a detailed resume no later than May 23, 2016 to:

**Human Resources
Enstar Limited
P. O. Box HM 2267
Hamilton HM JX
441 292-3645
or
careers.bm@enstargroup.com**