

Healthcare Data Analyst

The **Healthcare Data Analyst** creates, maintains, analyses, and updates reports and data tables for health system planning. The Analyst will work closely with the Senior Health Economist to create and evaluate the data needs of assigned projects and assure the integrity of the data. The Analyst reports directly to the Senior Health Economist.

Responsibilities:

- Analyse data and make policy recommendations
- Develop graphical presentations of data that can be used to illustrate findings clearly
- Develop comprehensive reports for internal and external stakeholders
- Represent the Council in meetings related to system improvements, modernization and sustainability
- Develop survey tools and suggest models for qualitative and quantitative data collection and information dissemination
- Document activities and record information related to health system management
- Create or maintain health databases and networks
- Any tasks as designated by Supervisor

Experience / Qualifications Required

- Undergraduate degree in Science, Technology, Engineering, Mathematics or related social science field
- A minimum of 3 years related work experience involving data analytics
- Healthcare or clinical experience is an asset

Key Knowledge, Skills and Abilities Required

- Detail oriented with high degree of accuracy and excellent organisational skills
- Working knowledge of statistical software
- Strong proficiency with MS Excel, and other standard Microsoft Office applications
- Proven technical skills in research, statistics, and qualitative and quantitative analysis of health data
- Working knowledge of health policy development, health insurance markets, and population health
- Excellent communication and interpersonal skills
- Highly developed writing skills; familiarity with publishing academic articles preferred
- Proven ability to work closely with multiple team members in collaborative work environments

Interested persons should apply in writing (application form on website) enclosing a detailed resume and cover letter to:

Corporate Office
Bermuda Health Council
P.O. Box HM3381
Hamilton HM PX

Email: tkscarlington@bhec.bm Closing date: 5pm 6th May 2016