

Need to grow? We're here to help!

SENIOR RECRUITMENT CONSULTANT

Bermuda Executive Services Ltd is an award-winning employment agency and an acknowledged leader in the areas of permanent and contract recruitment in Bermuda. We are seeking a dynamic and experienced Senior Recruitment Consultant to assist in growing the business further. The Consultant will report directly to the Executive Recruitment Manager.

Key Responsibilities:

- Nurturing and building relationships with new and existing clients;
- Fully understanding clients' recruitment needs and demonstrating knowledge of their industries and individual cultures;
- Sourcing suitable candidates for roles based on the relevant client needs and building and maintaining a strong network of candidates;
- Generating new business by identifying new leads and referrals and exploit all potential business opportunities;
- Assisting the business development team in developing the recruitment business platform for BES;
- Assisting in reviewing and updating the recruitment policies and processes on an ongoing basis;
- Actively participating in all staffing related activities and engaging in cross functional projects and promotion of affiliated businesses.

Job Qualifications and Key Skills:

- A degree from a recognized college or university – a 4 year degree is preferred;
- A minimum of 4 years' experience working in a recruitment capacity within a full service staffing firm – knowledge of the Financial, Legal and Insurance sectors will be advantageous;
- Experience in both permanent and contract placements is essential;
- Excellent communication and inter-personal skills and team-based project experience;
- Strong understanding and ability to recruit in all levels of organizations;
- Solid interviewing skills;
- High proficiency with computer and recruitment software and use of social media;
- The ability to manage and prioritise a demanding workload to meet tight deadlines;
- Strong attention to detail and highly organized;
- Excellent analytical skills and the ability to discern and capitalize on trends in the market;
- Remuneration will be heavily incentive driven.

Interested applicants should submit a detailed resume along with two employment references to: Roderick Petty at rpetty@queenmgt.com or in writing to: Roderick Petty, BES Ltd., 77 Front Street, Hamilton, HM 12. **Closing date for applications: April 25, 2016.** **Background checks will be conducted on short-listed candidates.**



Bermuda Executive Services Ltd
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441-296-5627
www.bermudaemployment.com
We're on Facebook, LinkedIn and
Twitter

Utilising Bermuda's greatest resource: Its People