



# BE EXTRAORDINARY!

A Digicel employee is responsive, agile and caring. We push boundaries and are uncomfortable being comfortable. We question norms and we put our ideas into action. We care about our customers and we show it. That's why 11 million customers worldwide including Bermuda choose and trust Digicel!

## FINANCE MANAGER

Digicel is seeking a qualified and motivated Finance Manager. Reporting to the CFO, the successful candidate will play an integral part of our Finance Department.

### Primary responsibilities will include (but not limited to):

- Preparation, review and sign off of monthly Management Accounts, including consolidation of operating companies and holding Company in line with Group deadlines
- Management of complex Capex investments
- Preparation of detailed business cases and return on investment appraisals
- Full preparation and analysis of Monthly Balance Sheet reconciliations
- Prepare and reconcile all intercompany journals, transactions and reports
- Prepare, review and book monthly payroll
- Manage Accounts Receivable including allocation of receipts and credits
- Full preparation of annual Financial Statements
- Full preparation of quarterly and semiannual returns to Group
- Management of Internal and External Audits
- Completion of annual budget
- Completion of quarterly statutory returns and payroll returns
- Completion of quarterly Governmental and RA surveys
- Assisting with other duties and special projects as assigned by the CFO

### The successful candidate will possess the following qualifications, skills and experience:

- A University degree plus a CA designation
- At least four (4) years post qualification experience
- Experience in the telecommunications and/or ICT industry
- Management Accounts and Financial Statement preparation (under IFRS and or GAAP) is essential
- Consolidation experience necessary
- Previous management experience is a must
- Strong analytical skills with a proven ability to use a systematic approach to problem identification and resolution
- Have highly developed verbal and written communication skills
- Track record in strategic thinking, project management and planning, translated into action.
- Have a proven track record of delivering objectives on tight deadlines
- Be proficient with Microsoft applications – Excel, Word, PowerPoint
- The ability to communicate with senior stakeholders effectively across different departments, functions and across international sister companies

Interested persons should apply with a cover letter and detailed resume to: [hr.bermuda@digicelgroup.com](mailto:hr.bermuda@digicelgroup.com).

Closing date: April 15th, 2016