

DIGITAL ACCOUNT EXECUTIVE

We are seeking a responsible, organized, take-charge team player to fulfill the position of Digital Account Executive. The candidate must have a University Degree or Diploma and at least three years of digital marketing experience.

We are looking for a team member who will proactively support the Account Service team on multiple projects. You must have strong data analysis and problem solving skills and be able to accurately manage the Account Service team requirements in a timely manner with strict attention to detail. You should have the ability to adapt to shifting priorities and be able to support several team members simultaneously.

Tasks will include but are not limited to, assisting with digital ad campaigns, content marketing, social media campaigns and website projects. You will also help with the development of media plans, the reviewing and proofing of copy and be able to manage interdepartmental communication, including maintaining the status of work-in-progress at all stages.

Your verbal and communication skills with both colleagues and clients should be impeccable and you should have a sound knowledge of Microsoft Word, Excel, PowerPoint and Keynote.



For consideration of the above position, please send your resume including salary expectations to Kathryn Kelly, RBK Advertising+Design, P.O. Box HM 2678, Hamilton, HM KX, or email to katy@rbk.bm. Closing date: **April 15th, 2016**.