



GOVERNMENT OF BERMUDA

# GOVERNMENT CAREERS

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(Unless otherwise specified)

For more information, please contact the Department of Human Resources at 441-279-2820 or [hr@gov.bm](mailto:hr@gov.bm)

*Under Public Service Commission Regulations, the canvassing of any member of the Legislature in regard to a Government post will disqualify the applicant for appointment.*

**Closing time to apply for positions is 7:00 p.m. local Bermuda time on the stated closing date.**

## The Cabinet Office

### PROCUREMENT MANAGER

PS 34-36 \$105,765 - \$113,480

Project Management and Procurement

Job number: DHR00891

The Procurement Manager works under the direction of the Director of Project Management and Procurement, the post-holder will be required to plan and execute procurement strategies for spending across the Government, and to create contracts for use by all Government Departments in line with the Code of Practice for Project Management and Procurement. The post-holder will also be responsible for providing Government Departments with advice, guidance and training on procurement policies and procedures, assisting the Director with devising and implementing new policies and procedures, and supervising and developing staff in the Office of Project Management and Procurement.

Applicants must possess a recognized procurement qualification, such as a Chartered Institute of Purchasing and Supply Graduate Diploma or equivalent. A minimum of five years of direct work experience in a purchasing or procurement capacity, preferably in the public sector – including all aspects of strategy development and execution is required.

**Closing date: 3rd February 2016**

## Ministry of Education

### COMMISSIONER OF EDUCATION

PS 44 \$157,497

Education

Job Number: DHR00897 (170001)

The Commissioner of Education reports directly to the Permanent Secretary of the Ministry of Education and is accountable for the administrative and instructional leadership of the Department of Education for the purposes of ongoing student achievement and improved student outcomes. The Commissioner of Education ensures the effective provision of academic, human resources and fiscal leadership through the implementation of innovative and high quality educational programmes, services and activities for principals, teachers and students that support the mission of teaching and learning in the public education system.

These programmes, services and activities include curriculum development and support, assessment, special education, school improvement, leadership and professional development, and accountability for meeting educational and other performance standards. In addition, the Commissioner of Education provides professional support to the Minister and Permanent Secretary of Education, to enable them to discharge their duties and responsibilities in respect to leading and managing the educational priorities of the Government of Bermuda in an efficient and effective manner.

The Commissioner of Education undertakes financial and human resources leadership; performs public relations and advisory duties and liaises with the Board of Governors of schools and the board of Education. As the senior decision-maker in the Department of Education, the Commissioner has responsibility for strategic, financial and managerial decisions affecting teaching and learning.

The post-holder must possess a Master's Degree or equivalent in Educational Administration together with a professional qualification in an education discipline. The post-holder must be registered with the Bermuda Educators Council or be eligible to be registered. A minimum of fifteen years relevant experience including ten years at a senior management level or equivalent experience is required for the post.

Applicants MUST provide copies of academic and professional qualifications and other relevant documents. Short listed applicants will be required to undergo assessments.

**Closing date: 24th February 2016.**