



THE CATALYST GROUP

**On the behalf of our client, DeCo Landscaping & Maintenance,
we seek a: LANDSCAPER / MAINTENANCE PERSON**

Applicants must have at least 5 years experience in the trades with at least 2 years as a full time Landscaper / Gardener familiar with all aspects of planting, pruning, fertilizing, and pest control. Preference will be given to candidates with general maintenance / property management experience. Must be able to commit to at least a 40 hour work week which at times may extend to include weekends and public holidays as projects demand.

**On the behalf of our client, F. Lewis Maintenance Limited,
we seek a: MASON (S)**

Must be skilled at top grade in all aspects of the standard practices, materials and tools of the masonry trade. Must be proficient in block laying, plastering, slating and form work and able to work from plans and blueprints. All applicants must have their own transportation and be highly motivated, punctual and capable of working on own initiative. Must be willing to work overtime, weekends and holidays as needed to meet strict deadlines.

**On the behalf of our client, F. Lewis Maintenance Limited, we seek
a: LANDSCAPE GARDENER (S)**

Applicants must have at least 5 years experience in all aspects of landscape gardening, including pruning, spraying, hedge trimming and maintaining flower gardens. Must be comfortable with extreme weather conditions. Must hold a heavy truck license with an impeccable driving history.

**On the behalf of our client, F. Lewis Maintenance Limited,
we seek a: CARPENTER (S)**

For both carpentry shop and site. We seek master level (of 5+ years Carpenters comfortable with all facets of construction and finish carpentry, including construction and installation of cabinets, making and repairing furniture, building forms for concrete work, making of doors, frames and windows. Must be mature, responsible and capable of working on their own initiative. Qualified applications will be expected to submit to a proficiency test as part of the screening process as well have their own hand tools.

**On the behalf of our client, RMS Construction Limited, we seek a:
MASTER CARPENTER (S)**

On the behalf of our client, RMS Construction Limited, we seek a skilled Master Carpenter. Applicants must: be skilled in all aspects of standard practices, materials and tools of the carpentry shop including but not limited to millwork & cabinetry, be able to read, and work from plan, blueprints and specifications, and have at least 5 continuous years of industry experience.

**On the behalf of our client, Pacheco's Construction & Maintenance,
we seek a: MASON (S)**

Applicants (of 5 years experience) must be skilled at top grade in all aspects of standard practices, materials and tools of the masonry trade. Must be able to read, and work from plans and blueprints. Must be physically fit and able to work long hours as projects demand.

**On the behalf of our client, Complete Housekeeping Services,
we seek a CLEANER / HOUSEKEEPER (S)**

To assume a residential cleaning portfolio of 7-8 homes across Bermuda. Must be comfortable with large animals, have own transportation and willing to live in on demand given the travel schedule of the homeowners. Must be physically fit and able to work long hours as necessary. No smokers.

**On the behalf of our client, Gray & Co Limited, we seek a:
ROOFING & WATERPROOFING INSTALLER**

To install roof systems, including TPO membranes and tapered roof assemblies. Candidates must be experienced roofers with specialist expertise in hot air welding of reinforced single ply membranes, the installation of plural component roofing and waterproofing systems. Familiarity with EIFS systems is preferred. Preference will be further afforded to applicants holding a recognized industry certification.

**On the behalf of our client, Payscale Coding Inc, we seek a:
MEDICAL BILLING CODER (S)**

Responsible for coding patient services for billing and claims purposes. Sorts and files paperwork, handles claims and performs rejected claims and collections investigations. The ideal candidate will have a background in an accounting or medical claims environment, be thorough and be highly detail oriented, and be familiar with the ICD-9 and ICD-10 code sets or be willing to become fully certified as a Certified Professional Coder (CPC) within 6 months of employment. Must be mature, organized with excellent interpersonal skills with a heightened sensitivity to confidential information.

**On the behalf of our clients, Mr. & Mrs. Edward Pereira, we seek a:
CAREGIVER / HOUSEKEEPER and a HANDYPERSON / GARDENER**

To provide the duties as a Live In Couple of Caregiver / Housekeeper and Handyman / Gardener for a busy professional, though extended family which includes a senior and at times, young children. Duties include the comprehensive care, management and maintenance of a large residential estate. Heavy residential cleaning, grocery shopping and some meal prep, pool care and the care of dogs required. Some weekend hours is to be assumed and extended hours as the homeowners travel. Candidates must be non-smokers, and not necessarily married.

Interested candidates are invited to submit a complete application form (found at www.catalystbermuda.com) along with a full resume, 2 professional references and a police clearance certificate to: catalyst@evolution.bm. Or to P.O. Box HM 643, Hamilton HM CX. Tele: 295 5533. All candidates will be subject to drug testing. Close date for all positions: 30 December 2015. Incomplete applications will not be considered.