



Mitsubishi UFJ Fund Services

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## Senior Reinsurance Fund Accountant

Mitsubishi UFJ Fund Services is a leading alternative fund administration company providing full service fund administration, middle office and reporting services to hedge funds, fund of funds, managed accounts, family offices, private equity and real estate funds. Headquartered in Bermuda, the company services more than 1,000 funds from 10 offices worldwide. Mitsubishi UFJ Fund Services is the global alternative asset administration platform of Mitsubishi UFJ Trust and Banking Corporation, a wholly owned subsidiary of Mitsubishi UFJ Financial Group, the 5th largest global bank by assets.

### Requirement

Due to exceptional demand for its services MUFG Fund Services (Bermuda) Limited is seeking a Senior Reinsurance Fund Accountant to work in its Bermuda office. This is a unique opportunity to join a dynamic, fast growing, global organization. The successful applicant will work closely with the reporting Manager to provide excellent service to Mitsubishi UFJ Fund Services clients.

### Key Responsibilities

- Oversee the processing, reconciliation and review of cash, collateral and premium for collateralised reinsurance deals for various insurance vehicles, including Class 3 Bermuda reinsurance companies
- Valuation, accounting and review of reinsurance deals
- Processing of catastrophe bond issuance, maturity, redemption and coupon interest received
- Preparation of monthly/quarterly management accounts and reporting packages for various reinsurance entities
- Preparation of year end GAAP, consolidated and Bermuda statutory accounts
- Management and overall review of general ledgers and bookings into Great Plains
- Manage the preparation, review and approval of daily wire transfers
- Assist with Net Asset Value (NAV) calculation and investor record keeping and recording for a variety of Funds, preparing SSAE 16 compliant files as well as custom reporting packages
- Ensure that all client deliverables, queries and issues are met on a timely basis and of a quality standard
- Assist in the preparation of Fund financial statements, tax reporting and other regulatory reporting requirements
- Identify and highlight opportunities for internal process improvement and increase in efficiency
- Participate in various systems initiatives and projects and other duties as assigned

### Minimum Qualifications, Skills and Experience

- University Degree in Business, Finance, Economics, Science or Accounting; qualified accountant or other relevant qualification preferred
- Strong, demonstrable working knowledge of reinsurance products and the insurance industry, including experience reviewing, accounting for and/or auditing reinsurance contracts and reinsurance entities
- Advanced financial accounting and/or auditing skills including experience accounting for complex financial instruments
- Proven ability to gain and retain client confidence
- Ability to work efficiently within strict deadlines, where significant overtime may be required
- Proficient in the Microsoft Office suite of software applications with strong Excel skills
- Knowledge of hedge and mutual fund accounting techniques an advantage
- Strong communication and interpersonal skills (oral, written and presentation)

### Preference will be given to candidates who:

- Have performed in a similar role
- Are Bermudian or spouse of a Bermudian

Qualified candidates will be required to attend an interview and sit a reinsurance industry knowledge test.

If interested please email: [operationsrecruiting-bermuda@mfsadmin.com](mailto:operationsrecruiting-bermuda@mfsadmin.com)

All enquiries will be dealt with in strict confidence.

**Closing date: October 28, 2015**

#### MUFG Fund Services (Bermuda) Limited

A subsidiary of Mitsubishi UFJ Fund Services Holdings Limited.

MUFG Fund Services (Bermuda) Limited is incorporated in Bermuda as a limited company. Company Registration Number LC/1797.

MUFG Fund Services (Bermuda) Limited is licensed by the Bermuda Monetary Authority under the Investment Funds Act 2006.

MUFG Fund Services (Bermuda) Limited is licensed to conduct Trust Business by the Bermuda Monetary Authority.

Registered Office: The Belvedere Building, 69 Pitts Bay Road, Pembroke HM 08, Bermuda.