



GOVERNMENT OF BERMUDA

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For more information, please contact the Department of Human Resources
at 441-279-2820 or hr@gov.bm

Under Public Service Commission Regulations, the canvassing of any member of the Legislature in regard to a Government post will disqualify the applicant for appointment.

**Closing time to apply for positions is 7:00 p.m. local
Bermuda time on the stated closing date.**

Ministry of Health, Seniors and Environment

PHYSIOTHERAPIST (2 posts)

PS 29-31 \$88,805 - \$95,503

Health

- 1) Job Number: DHR00796 (220501A/RA/OS) – 1 year contract
- 2) Job Number: DHR00807 (220331/OS)

The Physiotherapist works under the direction of a Team Coordinator to provide community-based physiotherapy services for pre-school, school-aged children, seniors and disabled persons.

Interested applicants must possess a Bachelor's Degree in Physiotherapy and registration with the Allied Health Professions Council. A minimum of three years' post qualification experience including working with young children is required.

Closing date: 7th October 2015

Non Ministry

ASSISTANT PARLIAMENTARY REGISTRAR

PS 28-30 \$85,639 - \$92,096

Parliamentary Registrar

Job number: DHR00788 (630004)

The Assistant Parliamentary Registrar works under the direction of the Parliamentary Registrar to promote voter registration and evaluation of voter tabulation technology and other related technologies, train election officers and investigate discrepancies related to the Parliamentary Register. The post-holder will also issue Apostilles and undertakes other duties as required.

Interested applicants must possess a Bachelor's Degree or equivalent in a relevant subject area, i.e. Operations, Management, or Project Management. A minimum of three years' experience in an operations environment and/or project management experience is required.

Closing date: 7th October 2015

Ministry of Legal Affairs

CROWN COUNSEL

PS 42 \$144,319

Attorney General's Chambers

Job Number: DHR00778 (040024)

The Crown Counsel works under the direction of the Senior Crown Counsel and indirectly through the Deputy Solicitor General. The Crown Counsel litigates on behalf of Government, represents Government in Court, provides legal advice and drafts legal documents as required for Government Ministries and Departments and assists with the professional development of less experienced Bermudian lawyers.

Interested applicants must be qualified as a Barrister and Attorney in a Commonwealth jurisdiction with a minimum of five years' experience since qualifying to practice law. In addition, experience in a government legal environment is preferred and/or an extensive litigation and advisor background.

Previous applicants need not apply.

Closing date: 7th October 2015

ADMINISTRATIVE ASSISTANT (2 posts)

PS 15-17 \$55,409-\$59,105

Judicial

- 1) Job Number: DHR00789 (030022)
- 2) Job Number: DHR00783 (030082)

The Administrative Assistant (DHR00789/030022) will work under the direction of the Assistant Registrar of the Supreme Court to prepare and maintain all Chambers schedules and prepare all files for hearings. The post-holder will also provide secretarial/administrative services to the Courts and will perform typing and clerical duties for the Courts as required.

The Administrative Assistant (DHR00783/030082) will also work under the direction of the Assistant Registrar of the Supreme Court to perform a range of administrative, secretarial and clerical duties on behalf of a Puisne Judge to enable him/her to discharge his/her duties and responsibilities in an efficient and effective manner.

Interested applicants are required to have successfully completed the Bermuda School Diploma (BSD) with a pass in English, or equivalent, together with a secretarial course of one year's duration with certified speeds of 100 w.p.m. shorthand and audio/transcription capabilities of 60 w.p.m. The post also requires two years' post qualification experience at an executive secretary/personal level, preferably in a legal environment.

Closing date: 7th October 2015

Ministry of Health, Seniors and Environment

GERIATRIC AIDE (2 posts)

PS 13-15 \$51,984-\$55,409

Health

Job Number: DHR00751 (220031/220427)

The Geriatric Aide works under the direction a professional nurse to provide personal care and assistance to the elders of Lefroy House Care Community and Sylvia Richardson Care Facility, enabling them to maintain a good quality of life, choice and independence within their abilities.

Interested applicants must possess a Bermuda School Diploma (BSD) or equivalent together with certification as a Geriatric Aide. In addition, the post-holder must have current certification in cardiopulmonary resuscitation (CPR) and basic first aid. A minimum of one year's post-qualification experience working with the elderly in a senior residential care facility is required.

Closing date: 7th October 2015