

Mason and Associates Ltd invites qualified applicants for the position of Project Engineer to join our skilled team of engineers to assist with project management and civil works design.

Project Engineer

Key Duties and Responsibilities

- Plan, organize and direct activities related to residential and commercial projects
- Assist in the development of project scope and objectives involving all stakeholders
- Manage changes in project scope, scheduling and costs using appropriate verification methods
- Create and maintain comprehensive project documentation
- Design and coordination of civil engineering works
- Electronic drafting of plans and preparation of permit applications to regulatory agencies
- Development of tender documentation and contracts for competitive bidding, contract administration
- Conditional inspections and reports on residential and commercial buildings

Minimum Qualifications, Skills and Experience

- Bachelor of civil engineering with a minimum post graduation work experience of 8 yrs in the construction industry
- Professional registration (P.Eng) or equivalent qualifications to be registered in Bermuda
- Proven work experience in project management in a supervisory role on construction projects
- Solid technical background with working experience in MSOffice, Autocad and project management software
- Excellent client-facing and interpersonal skills, exhibiting a high level of professionalism
- Excellent verbal and written communication skills with emphasis on technical report writing

Qualified persons should apply in writing with a full resume and written references to **PO Box HM1477, Hamilton, HMFx, Bermuda or by email to pmason@mason.bm** before the closing date of **Monday August 31st 2015**.

PROJECT MANAGERS * STRUCTURAL ENGINEERS * HOME INSPECTORS

Building Peace of Mind in Bermuda