



## Staff Accountant

Markel Bermuda Limited, a subsidiary of Markel Corporation has an opening for a Staff Accountant. This position requires a candidate with a strong background in Finance or Accounting with experience in insurance or reinsurance accounting. The successful candidate will work within the accounting and finance team to ensure the timely and accurate financial reporting of underwriting results on a monthly and quarterly basis. This position will report to the Markel Bermuda Controller.

### Duties and Responsibilities:

- Review insurance and reinsurance contracts and enter financial information into the company's underwriting system;
- Prepare journal entries and reconciliations of underwriting data to the general ledger;
- Review claim payment requests and verify reinstatement premium calculations to contracts;
- Review/recalculate premium adjustments to contracts and update the company's underwriting system;
- Monitor accounts receivable;
- Prepare income statement and balance sheet packages and related comprehensive analysis for variances and trends;
- Liaise with cash and treasury team, underwriting department, brokers and clients, as necessary;
- Collaborate with teammates and management to identify, design, and implement process improvements for greater efficiency;
- Prepare various analysis and reports for management and external auditors; and
- Work on various ad hoc projects.

### Qualifications and Requirements:

- At least 2 years industry experience in an insurance or reinsurance accounting and reporting role or similar experience with a public accounting firm working with reinsurance company clients;
- Professional accounting designation (CA/CPA) required;
- Strong computer skills including a high degree of proficiency with Excel. Experience with Lawson preferred;
- Strong oral and written communication skills and attention to detail;
- Ability to work overtime as required by financial reporting deadlines;
- Ability to work on multiple projects simultaneously under tight deadlines and limited supervision.

**Interested persons should apply in writing no later than August 24, 2015 to:**

Markel Bermuda Limited  
P.O. Box HM 2565  
Hamilton HM KX  
E-mail: [Bermuda.Careers@markelcorp.com](mailto:Bermuda.Careers@markelcorp.com)