

# Expertise

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## Assistant Fund Controller

Our client, Nephila Holdings Ltd. & Subsidiaries, a Bermuda-based hedge fund manager, invites applications for the position of Assistant Fund Controller. The successful candidate will be primarily responsible for the day-to-day financial activities of the Bermuda-based operation.

### Key Responsibilities:

- Report the financial results of the company's entities to the Fund Controller, Reinsurance Controller, CFO, COO and senior management
- Liaise with and assist the Fund Controller, Reinsurance Controller, COO and Finance team as necessary
- Timely preparation of internal and external reporting as well as portfolio and performance analyses, investor and compliance reporting
- Assist in accounting for the company's reinsurance-based portfolios from financial accounting to forecasting
- Coordinate with portfolio management to book reinsurance transactions
- Investigate issues pertaining to premiums payments, investor reports, transactions settlements and reconciliation of trades
- Coordinate with the company's administrator to confirm accurate and timely investor reporting
- Assist with the annual audit and tax processes to ensure that the completion deadlines are met for all Nephila companies
- Assist with postings to the Finance and Operations Systems
- Liaise with custodians, brokers and auditors

### Minimum Qualifications, Skills & Experience:

- Recognized professional accounting designation (CA/CPA/ACCA/CGA) with 2 years post qualification experience
- 2 years' experience within a hedge fund administrator or hedge fund manager; or at least 2 busy seasons completed with an audit firm focused within the hedge fund industry
- Demonstrable experience of FX hedging processes for multi-currency hedge funds
- Recent demonstrable detailed knowledge of US GAAP and IFRS for investment companies
- Recent experience with the valuation and accounting treatment for over-the-counter and illiquid or hard to value securities
- Preference will be given to candidates who have experience with insurance-linked and weather derivatives
- Proven track record of meeting tight deadlines in a fast paced environment

Due to the nature of the company's business, the working of overtime at certain times including some public holidays will be required from time to time of meeting tight deadlines in a fast-paced environment.

Interested? Please email jobs@expertise.bm.

All enquires will be dealt with in strict confidence.

Closing date: April 10, 2015

