

*Gibbons Company requires a*  
**Shipping Office Clerk**

*Gibbons Company Limited requires a  
Shipping Clerk to work in our Shipping Department  
and assist with the processing of containers  
and merchandise received.*

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*The position will work closely with the Shipping Department Manager and be required to perform a variety of tasks such as assisting in preparing the following: The paperwork for customs, processing of merchandise received and any other shipping Department duties. Previous Customs declaration experience would be an asset.*

*The individual should be a self-motivated person who enjoys working in a small office environment. An ability to manage deadlines and a strong attention to details is essential. Excellent computer skills are a requirement, including Microsoft Word and Excel.*

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*Benefits include a major medical health insurance, contributory pension plan, and discounts at the Gibbons Group of Companies.*

*Please submit applications to:*

- **Karen Dill**  
Gibbons Company  
21 Reid Street, Hamilton HM 11

*Or e-mail:*

- **kdill@gibbons.bm**



**Closing Date**  
March 5th, 2015

**GIBBONS COMPANY**

*For the way Bermuda lives*

**Telephone 295-0022**